

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7.15PM ON MONDAY 11th April 2022 IN THE VILLAGE HALL

Present: Cllrs D Hall, B Lambert, D Earnshaw, T Bailey, K Parker, M Hill, T Ainsworth (DCC/Borough Councillor)
S A Matthews (Clerk), 2 residents, Lynn Farrar (Neighbourhood Watch)

160/21 **Apologies**

Cllrs E Hetherington, C Riley,

161/21 **Declaration of Member Interests**

None

162/21 **Public Participation**

Repairs have been done on Old Belper Road.

Resident expressed concerns of the following:

- Toll Gate (Toll Bar) overgrown
- Seat on Bywell Lane requires repair
- Mini roundabout Bywell Lane – barriers require removing
- Questioned the effectiveness of Parish Warden's tracker
- Do we have a 'green' policy
- Is the PC doing anything for the Jubilee

Those matters concerning either DCC or AVBC will be dealt with by County Councillor

Parish Warden will be instructed to cut back weeds etc at the Toll Gate.

The seat on Bywell Lane will be removed for repair

The parishioner was given an explanation as to the reason for the tracker for the Parish Warden being a 'lone' worker.

The PC does not have a 'green' policy but will look to implementing one in due course.

Advice has been given to residents re Jubilee celebrations.

Neighbourhood Watch

Representative from NHW in attendance and advised meeting as how to get a new scheme for Kilburn up and running. She will also attempt to obtain funding to have postcards printed & delivered to each household asking residents to become involved.

Cllr K Parker offered to be the 'named' co-ordinator.

163/21 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

164/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

165/21 **Report of the Clerk**

a) Vacancies

No election has been called, therefore, PC may co-opt. It was suggested that information be given out via social media.

a) Fairview Play area

No response from the legal department at AVBC. Borough Cllr to follow up.

b) Newsletter

Cllr Megan Hill volunteered to oversee the publishing of the Newsletter.

Discussion took place with regard to 'deadlines' – Editor to be advised that if contributors cannot get their editorial to editor in time it will be left out.

c) Nature Reserve – update

Footpaths – ongoing

Funding – No information re bid.

Nature Reserve now open to public with 'warning' signs on the uneven footpaths.

Clerk to carry out a risk assessment.

d) Neighbourhood Watch

As above.

e) Missing litter bin outside Junior School – no further information – remove from agenda

f) Walk Through Time/Kilburn Project

An update was given as to how the project was progressing

Concern had been expressed about the time capsule at the War Memorial. Members gave assurance that it remains in place.

Query about the spelling of 'Hazlewood' on Honours Board – will be checked and changed if necessary.

g) Community Speedwatch

Information about the training was given. Denby & Kilburn to join forces to operate.

2 co-ordinators in place and hoped to be up and running by May.

Discussion took place with regard to information sent out by DCC about a trial of speed indicator signs. The Clerk advised that no funding was in the current budget for this but that funding could be moved from other budgets by resolution. Resolved that Kilburn PC take part in the trial & the necessary application together with paperwork will be done.

h) Pitfield footpath

Nothing further

i) Carol Service 2022

Baptist Church had indicated their agreement for a 'community carol service'.

Clerk & Chair to attend meeting on 3rd May.

j) Kilburn, Denby & Horsley Carnival

Information received with regard to a competition for 'Neighbourhood of the Year'.

Resolved that only posters advertising the event will be posted on the PC noticeboards.

k) Ground Planters

Plants to be ordered from the Scouts – order form with contractor.

Cost for planting out etc. by M Booth £340.

l) KCA donation

Resolved to remain the same as previous year at £1300.

m) NALC – letter to smaller councils

NALC has a committee specifically dedicated to smaller councils and asked if there were any particular issues. None identified.

n) Hanging Baskets

Stress report received – no problems. Information sent to DCC and licence approved.

Report and location list sent to Woolley Moor Nursery.

166/21

Report of Members

a) Parish Plan

Further meeting to be held on Wednesday.

Questions distributed to Members for inclusion in the questionnaire and approved.

DCC to be asked for a weight restriction on Highfield Rd/Chapel St

DCC to be asked to re-introduce the 'no waiting' area on Highfield Rd.

- Bus companies to be asked to support the above.
- AVBC – to be asked whether it is possible to increase the size of car park on Church St.
- Additional bus shelters to be considered for Precept 2023/24
- Discussion took place as how to collect and collate return of questionnaires.

b) KCA update

AGM had taken place and the committee remained in place.

Thanks given for PC for support.

Committee looking to change constitution, employing a Hall Manager & doing additional fund raising.

Lease still with legal team.

Cllr Hill agreed to assist with Facebook with the support of Cllrs Parker & Bailey

167/21

Finance

It was resolved to pay the following accounts:

- Transfer – M Johnson – Salary £1256.26 (April22)
- Transfer – Inland Revenue £416.63 (April22)
- Transfer – Unison £11.50 (April22)
- Transfer – DCC Pension £375.83 (April22)
- Transfer – S A Matthews salary £518.44 + expenses (£24.84) £543.28 (April 22)
- D/D Zoom £14.39 (April22)
- Transfer – DALC - £950.03 – Enhanced subscription
- Transfer – Shelter Maintenance £69.66
- Transfer – Cubit Ultrasonic £450
- **Income**
- Interest – Gratuity Acct .06 Reserve Acct .18p
- DCC Footpath maintenance claim 2021/22 £385
- **Petty Cash**
- Home Bargains – Stationery - £4.38
- Home Bargains – refreshments – Speedwatch training £2

168/21

To consider the following applications for Funding: none

169/21

DALC – March Newsletter

170/21

Correspondence received – none

171/21

Planning

The following planning applications have been **received**

- AVA/2022/0282 - 21 Horsley Road - Single storey side and rear extensions (resubmission of AVA/2021/1073- change to materials originally approved)

The following applications have been **granted**

- AVA/2022/0027 – 52B Rykniel Rd – loft conversion
- AVA/2022/0050 - 17 Horsley Road – 2 storey extension to form new staircase

PART 11 – CONFIDENTIAL INFORMATION

172/21

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

173/21

Date of next meeting – Monday 9th May 2022

Items for Agenda

Garden competition - shortlisting

Signed

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Chairman – 9th May 2022

