

KILBURN PARISH COUNCIL
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Tel: 07989623309
Clerk: Sheila Matthews

2nd February 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on Monday 14th February 2022. The meeting will be held in the Village Hall. The press and public are welcome to attend, however due to social distancing rules, places will be limited – if you wish to attend please contact the Clerk to book a place.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. PUBLIC PARTICIPATION

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 10th January (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. Report of the Clerk on:

- a) Resignation – Cllr Dean Warren
- b) Christmas tree/lights 2022
- c) Fairview Play area
- d) Newsletter
- e) Nature Reserve – update
 - Footpaths
 - Future funding
- f) Kilburn Nursing Home – wall
- g) Update on Neighbourhood Watch
- h) Missing litter bin outside Junior School - update
- i) Walk through time/Kilburn project
 - Historical Group
- j) Community Speedwatch – update
- k) Snow Warden equipment
- l) Lamppost baskets – ultrasound testing – locations
- m) Jubilee Celebrations
- n) Garden competition
- o) Defibrillators

- p) Kilburn Junior School – art exhibition – Wednesday 16th February
- q) Clerk – training – Grant Funding – Tuesday 8th March
 - DALC Spring Seminar – Tuesday 5th April – cost £55

8. **Report of Members on:**

- a) Bramble Way play area
- b) Parish (Community) Plan
- c) KCA – update
- d) Pitfield footpath
- e) Ryknield Rd - Speeding

9. To consider the following applications for funding – Top Farm Court residents committee – request for donation towards Jubilee celebrations

10. **Finance** - Approval of following items for payment:

- Transfer – M Johnson – Salary £1235.91 (Feb22)
- Transfer – Inland Revenue £383.86 (Feb22)
- Transfer – Unison £11.50 (Feb 22)
- Transfer – DCC Pension £365.77 (Feb22)
- Transfer – S A Matthews salary £509.37 + expenses (£12.42) £521.79 (Feb 22)
- D/D Zoom £14.39 (Feb22)
- Transfer – JRB – dog waste dispenser & bags £925.86
- Transfer – JRB – additional bags £199.68
- Transfer – Smith of Derby – 3 year maintenance agreement £770.40
- Transfer – Defib4life – Defib cabinet - £526.80 (paid)
- Transfer – Defib4 life – Charge pak & pads x 4 - £508.80
- Transfer – M Booth – removal of Christmas tree
- Transfer – Eon – Electricity War Memorial £45.69 (paid)
- Transfer – Dave Clarke Elec Services – Christmas tree socket/pat testing/socket in PW shed £450
- Transfer – Baptist Church £200 (paid)
- Transfer – Horsley Church £100 (paid)
- Petty Cash £50
- **Income**
- Interest – Gratuity Acct .06 Reserve Acct .38
- Interest – CCLA Property Fund - £412.71
- **Petty Cash**
- Stationery 5.98
- Lever Arch file 1.49

11. DALC – February Newsletter

12. Correspondence received (for information only) –

13. The following planning applications have been **received**

- AVA/2022/0027 - 52B Ryknield Road - Loft conversion including new dormer windows and roof windows including new entrance porch
- AVA/2022/0050 - 17 Horsley Road - Two storey extension to form new staircase

The following applications have been granted

The following applications have been refused

Appeal for 10 Larch Rd has been dismissed.

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – 14th March 2022

16. Items for agenda March 2022

