

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

1st September 2021

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on Monday 6th September 2021. The meeting will be held in the Village Hall. The press and public are welcome to attend, however due to social distancing rules, places will be limited – if you wish to attend please contact the Clerk to book a place.**

Yours sincerely

Sheila Matthews

A G E N D A

Presentation by the Mayor of Amber Valley Borough Council to winners of garden competition

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. Co-option – Mr Dean Warren – signing of declaration of office
3. **Variation of Order of Business**
4. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. PUBLIC PARTICIPATION

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

6. Approval of minutes of meeting held on 12th July (copy enclosed)

7. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

8. Report of the Clerk on:

- b) Footpath – Brickyard Lane – disused railway line - debris
- c) Christmas tree/lights 2021 – licence granted
- d) Honour Board – update
- e) Fairview Play area
- f) Newsletter
- g) Nature Reserve – update
 - Footpaths – quotation(s)
 - Future funding
- h) Community Litter Pick
- i) Ryknield Rd – speeding
- j) Horsley Rd – traffic problems
- k) Police presence
 - Log of incidents/anti social behaviour
- l) Garden competition - review
- m) Grass verges
- n) Overgrown hedges/letter

- o) Letter from resident – Speeding on Elmtree Ave/Pavement & verge parking/Hedges on Highfield Rd & area around scout hut
- p) Clerk's holiday

9. **Report of Members on:**

- a) Bramble Way play area
- b) Fairview Play area – tree
- c) Community Safety Plan
- d) Neighbourhood Watch – present situation & future
- e) KCA meeting

10. To consider the following applications for funding –

11. **Finance** - Approval of following items for payment:

- Transfer - M Johnson – Salary £1235.91 (August 21)
- Transfer – M Johnson – Salary £1235.91 (September 21)
- Transfer – Parish Warden expenses £18.47 (July) (paid)
- Transfer – Parish Warden expenses £13.83 (August)
- Transfer – Inland Revenue £383.86 (August 21) paid
- Transfer – Inland Revenue £383.86 (September 21)
- Transfer – Unison £11.50 (August21) paid
- Transfer – Unison £11.50 (September21)
- Transfer DCC Pension £365.77 (August 21) paid
- Transfer – DCC Pension £365.77 (September 21)
- Transfer – S A Matthews salary£509.37 + expenses (£0) Total £ 509.37 (August21)
- Transfer – S A Matthews salary £509.37 + expenses (£32.76) £542.13
- D/D Zoom £14.39 (July 21)
- D/D Zoom £14.39 (August21)
- Transfer – Woolley Moor Nurseries £5184 (paid)
- Transfer – Greenbarnes – Honour Board - £693.52 (paid)
- Transfer – Urban Hygiene – graffiti remover £71.98 (paid)
- Transfer – Quicksafe Security – trackerguard £247.18 (paid)
- Transfer – Dawson Print – newsletter £565 (paid)
- Transfer – Mark Booth – War Memorial/Bywell Lane footpath/Watering planters £260 (paid)
- Transfer – Mark Booth – Grass cutting £260 (paid)
- Transfer – Alex Steward – Newsletter £110 (paid)
- Cash – Garden Competition Prizes £300
- Transfer – Petrol strimmer £7.34 (paid)
- **Income**
- Interest Gratuity Acct .07p Reserve Acct .37p
- CCLA – Property Fund Interest £505.10
- CCLA £10,000 withdrawn from CCLA Account
- **Petty Cash**
- Home Bargains – stationery 79p
- B&M Stationery £4.50

12. DALC – August Newsletter& notes from Clerk/Chair meeting

13. Correspondence received (for information only) –

14. The following planning applications have been **received**

- AVA/2021/0644 – 12 Rawson Green - lowering of kerb
- AVA/2021/0785 – 88 Ryknield Rd – extension to access
- AVA/2021/0797 - 47 Chapel Street - Change of use of ground floor from residential use to a retail (Class E (a)) unit and a dog grooming (sui generis) unit
- AVA/2021/0829 - 54 Windmill Avenue - Proposed single storey side and rear extension
- AVA/2021/0898 - 83 Chapel Street - Ground floor extension to side and rear elevation and new patio area
- AVA/2021/0720 – 170 Woodhouse Rd - Extension of existing wall and roof to enclose existing first floor balcony area
- AVA/2021/0901 - 10 Larch Road - Proposed car port to front of garage
- AVA/2021/0940 - 3 Beech Close, - Application for a Lawful Development Certificate for a proposed new rear and side extension to form larger kitchen/dining area.

- AVA/2021/0940 - 3 Beech Close - Application for a Lawful Development Certificate for a proposed new rear and side extension to form larger kitchen/dining area.

The following planning applications have been **refused – none**

The following planning applications have been **granted –**

- AVA/2020/1132 – Travellers Rest, 114 Chapel St – Change of use
- AVA/2021/0620 - Lee Brook Farm, Derby Road, Lower Kilburn - The erection of an agricultural steel portal framed cattle building
- AVA/2021/0630 - 73 Chapel St – 2 storey rear extension
- AVA/2021/0759 - 105 Chapel Street - Garage conversion including rendering to front elevation
- AVA/2021/0756 - 164 Woodhouse Road - wo storey rear extension with juliet balcony and raising the existing bungalow ridge to form a dormer bungalow.
Withdrawn-
- AVA/2020/0876 – Lee Brook Farm, Derby Rd, Lower Kilburn – Steel framed Agricultural cattle building

PART 11 – CONFIDENTIAL INFORMATION

15. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

16. Date of next meeting – 11th October 2021

17. Items for agenda October 2021