

**MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 5<sup>th</sup> September 2022 IN THE VILLAGE HALL**

Present: Cllrs D Hall, D Earnshaw, B Lambert, M Hill, E Hetherington, C Riley, K Parker S A Matthews (Clerk), Louise Heaton, 4 residents

Prior to the Parish Council meeting – winners of this year’s Garden Competition were presented with their prizes by the Mayor of Amber Valley Borough Council

43/22      **Apologies** - T Bailey

44/22      **Variation of Order of Business**

Resolved: that an additional item be discussed – Amberline – removal of bus service

45/22      **Declaration of Member Interests** - K Parker – Item 14 Parent & Baby Community Group

46/22      **Public Participation**

Thanks were given to the clearing of Bywell Lane including the horse trough.

Resident had attended meeting with regard to Amber Valley Local Plan and brought to the Council’s attention the following:

Land north of Denby not included in the plan as a plan was currently with developer. However – this could be brought into the AV Local Plan at a later stage (without consultation).

It is possible Derby City, Erewash and South Derbyshire could ask for housing in the AV area.

Further discussion took place with regard to the amount of housing included in the Plan

It was reported that Network Rail had not cleared footpath 22

47/22      **Minutes of previous meeting**

The minutes were agreed as an accurate record.

48/22      To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

49/22      **Report of the Clerk**

a) Vacancies

Still no response. Cllr Parker working on putting a ‘blog’ together by interviewing Councillors who could give their experience of standing on the Parish Council.

b) Appointment of Parish Warden

Following documents were approved:

- Advert
- Job Description & Person Specification
- Draft contract (would be completed upon appointment)

Currently 4 people had shown an interest.

Advert will go into Newsletter and also on noticeboards.

c) Fairview Play area

Legal situation still being investigated by AVBC.

Ash tree requires pruning. Householders may cut back overhanging branches in their gardens. Also looking at their house insurance should any damage occur.

d) Newsletter

It was agreed that the font be reduced to 12 for the next edition to allow for more articles.

e) Nature Reserve – update

Due to the current cost of living situation – it was thought it would be difficult to get funding. However, Cllr Riley will apply for smaller grants to enable the footpaths (phase 1) to be completed. It was further agreed to look at business funding.

- f) Neighbourhood Watch  
Relevant information being posted on Facebook. A similar event to that being proposed will be held in Buxton & if personal circumstances allow Cllr Parker will attend.
- g) Facebook  
Statistics given since Facebook page started.
- h) Walk Through Time/Kilburn Project  
Louise Heaton gave a detailed explanation given as to how QR codes would work.  
Consideration to be given to how a web page would be hosted.  
A number of questions were posed to Members for their consideration. Clerk will forward these to Members and be discussed at October meeting.
- i) Community Speedwatch  
Details of recent speed watches were given – the results of which had been sent to CREST.  
A request for additional locations had been made.  
Statistics from Speedwatch will be used to back up our SID funding application.
- j) Speed indicator signs  
The licence had been applied for – the SWARCO risk assessment and method statement had been sent. Still awaiting results of stress tests.  
Resolved that Additional equipment be ordered totalling £960  
Grant application in the process of being completed – resolved that the Council would request the full amount and if there was any shortfall in the amount given it would be met by the Parish Council.  
Information collated from the Parish Plan questionnaire will be included as well as statistics from Speedwatch.
- k) Pitfield footpath  
No further information. Clerk to contact Borough Councillor.
- l) Play area opposite Kerry's Yard  
No response from either AVBC or resident. Remove from agenda.
- m) AVBC Local Plan  
Consultation closed on 2<sup>nd</sup> September. However, it was resolved to write to Derek Stafford voicing concerns about – Land north of Denby being put into the plan at a later date without consultation & also other authorities requesting housing in the AV area whilst protecting their own green belt.
- n) Remembrance Day  
Road closure licence applied for. Baptist Church available for service after parade.  
Police had contacted Clerk and implied they may be able to provide a 'police presence'.
- o) Zoom  
Resolved this should now be cancelled.
- p) Clerks holiday – 19<sup>th</sup> – 26<sup>th</sup> September
- q) Noticeboard – Woodhouse Rd  
New Perspex ordered and will be fitted in due course.
- r) Lone worker alarm  
Resolved to continue at a cost of £41.65 p.a.
- s) Amberline  
Amberline intends to close the bus service travelling through Kilburn to Heanor.  
There is great concern as this service is a lifeline for residents and the only bus service to Heanor.  
Resolved: Clerk to write to Horsley, Horsley Woodhouse & Coxbench parish councils – asking them to support our request for the service to continue.  
Letters also to Derbyshire CC and Amber Valley BC.

50/22

#### Report of Members

- a) Parish Plan
- b) Highfield Rd/part Chapel St – weight restriction – County Council investigating Highfield Rd – 'no waiting' restriction
- c) unused land at Church St play area possible additional parking

Clerk to pursue with County Councillor as nothing appears to be moving forward.

d) KCA update

Nothing further

e) Bus Stop markings

Clerk requested to write to County Councillor requesting bus stop markings be reinstated as cars being parked at bus stops.

51/22

To consider the following applications for funding: Parent & Baby Community Group  
A request was made in the sum of £255 which included costs of hiring village hall & toy hire.  
One member offered to donate 6 months hire of hall. Resolved that the Parish Council would fund the toy hire at a cost of £75.

52/22

Finance

It was resolved to pay the following accounts:

- Transfer – Inland Revenue £129.40 (August) paid
- Transfer – Inland Revenue £132 (September)
- Transfer – S A Matthews salary £518.44 + expenses (£) Total £518.44 (August 22)
- Transfer – S A Matthews salary £518.44 + expenses (£23.79) Total £542.23 (September 2022)
- D/D Zoom £14.39
- Transfer – Eon - £46.55 (paid)
- Transfer – Dawson Print - Newsletter £592 (paid)
- Transfer – M Booth – nature reserve & Watering planters £275 (paid)
- Transfer – M Booth – watering planters/strim planters £275
- Transfer – Alex Steward – Newsletter - £85 (paid)
- Transfer – Shelter Maintenance £75.28 (paid)
- Transfer – Amari Plastics – Carbonate Sheet for noticeboard - £129.24 (paid)
- Cash – Garden competition prizes £350
- Transfer – A Hall – litter picking - 16 hours @ £9.50 = £149.40

Income

- Interest – Gratuity Acct .62 Reserve Acct 2.75
- Interest – CCLA - £409.59

Petty Cash

- B&M – envelopes - £1.59
- Range – stationery – card/ream paper/envelopes £7.78
- Range – parcel tape - £1.59

53/22

DALC – July Newsletter

54/22

Correspondence received – AVCVS – Community News

55/22

Planning

The following planning applications have been **received**

- TRE/2022/0097 – 47 Highfield Rd – Crown lift of Lebanon
- AVA/2022/0593 – Olympia Bungalow – Brickyard Lane – Outline planning permission for a detached dwelling
- TRE/2022/0094 – Meadow Court – Application for various tree works
- AVA/2022/0634 - Land East Of 41 Rawson Green Rawson Green - Construction of equestrian menage and erection of general-purpose agricultural building.
- AVA/2022/0652 - 11 St Johns Drive - Outline application for a single detached dwelling plus a detached garage and turning space including access and scale (9 dwellings)
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The following planning applications have been **granted**

- **AVA/2022/0532** – 70 Woodhouse Rd - Single storey side and rear extension with raised patio area to rear
- AVA 2021/1202 - 53 - 55 Chapel Street- Part change of use of existing retail unit to create takeaway
- TRE/2022/0097 – 47 Highfield Rd - Crown lift Cedar of Lebanon
- AVA/2022/0559 - 26B Horsley Road, -

- Single storey rear extension, conversion of garage to living space and replacement of garage door with window. Rendering of front and rear elevations
- The following planning applications have been **refused – none**

56/22

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

57/22

Date of next Parish Council meeting – 10<sup>th</sup> October 2022  
Items for agenda – Remembrance Day; Christmas lights

Signed

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Chairman – 10<sup>th</sup> October 2022