

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd March 2023

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 13th March 2023.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 13th February (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Newsletter – quotations for editing
 - b) Arrangements for Election
 - c) Nature Reserve – update
 - Future funding
 - Working party
 - d) Update on Neighbourhood Watch
 - Community Day
 - e) Community Speedwatch – update
 - f) Speed indicator signs
 - Update
 - Grant application
 - g) Pitfield footpath - update
 - h) Amber Valley Local Plan
 - i) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
 - j) Community Litter pick
 - k) Honours Board
 - l) Proposed development – Methodist Church, Chapel St
 - m) Jade Garden (Chinese Takeaway), Chapel St – Litter Bin
 - n) DALC subscription 2023/24
 - o) Ground planters/planting out for summer season

- p) Letter from resident re Ryknield Rd; footpath from Cumbersome Corner & Bottle Brook; Garden competition (attached)

13. Report of Members on:

- a) Community Led Plan
- b) KCA – update
- c) John Locke Trust
- d) Trent Barton No 91 bus service (Chair)

14. To consider the following applications for funding : Girl Guides Group

15. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £149.54 (March23)
- Transfer – S A Matthews salary £563.37 + expenses (£9.94) Total £573.31 (March23)
- Transfer – D Belfield - £821.34 (March23)
- Transfer – Glasdon – spare parts/Parish Warden Trolley £305.26 (paid)
- Cheque 2928– 1st Horsley & Kilburn Brownies £250
- Income
- Interest – Gratuity Acct 5.23 Reserve Acct £30.32
- Police Crime Com – SID – Grant - £3500
- DCC Minor Maintenance Agreement £385
- Petty Cash
- Home Bargains- ream paper £4.49
- Notice board key cut £4
- Keyboard stickers - £1.82

16. DALC Newsletter – January & February 2023

17. Correspondence received (for information only) –

18. The following planning applications have been **received**

- TRE/2023/0206 – 3 Church St – Ash tree – crown lift
AVBC asked for the detailed tree inspection report, how the requested actions in this proposal mitigates against the risk of exposing the tree to Ash die back (H. Fraxineus) in line with DEFRA's high level strategy policy on Ash tree preservation and why alternate routing of telephone wires not better considered in this case.

Response received from Tree Officer: *This is a Conservation Area application and therefore no detailed tree report would be required. It would not be required for a TPO application, given the justification for the work does not relate to the condition of the tree. Our only option in this situation is to assess if the work is reasonable or if a Tree Preservation Order should be made. We are not able to request that phone cables are moved as this is outside our control and remit.*

The following planning applications have been **granted - none**

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

**20. Date of next meeting – 3rd April 2023 (preceded by Annual Parish Meeting)
Items for agenda**

