



# **KILBURN COMMUNITY ASSOCIATION**

## **Minutes of the meeting held on Tuesday 26th February 2019**

**Present:** Gerald (President), Shirley (Chair), Adrian (Vice-Chair), Diana (Treasurer), Kirsty (Secretary), Jenny, Malcolm and Ann-Marie.

**Apologies:** Terry, Sarah, Kevin B, Kevin M and Godfrey.

### **Minutes of the previous meeting.**

The minutes were accepted as a true record and signed by the Chair.

### **Matters Arising**

#### **Lease.**

Terry emailed Kirsty and Shirley prior to the meeting and stated that David Harris is confident that all is going well.

Jenny queried if the KCA are being consulted before services are being booked, as we are funding it.

The KCA discussed that at present we are liable for maintaining the hall, once the lease has been renewed, will we still be? If the rent is higher, we may not be able to afford the maintenance bills (for every £1000 increase, groups would all be charged an extra £2 per week).

Jenny reiterated that the hall is a community building and we do reach out to people – like those that attend the Whist Drive and Chatterbox Café – that perhaps don't get out very often. If the KCA should fold and the hall close, people would be let down.

**Hall** – We should consider changing the loo roll dispensers when the lease has been renewed.

Malcolm has altered and re-fit the hatch doors. They do need new bolts – Malcolm is happy to attach if someone else buys them.

The fallen leaves need sweeping up more often – Adrian mentioned his volunteers and the KCA agreed that they could do that.

Gail has tried to clean the Hoover with no joy, we now have a Henry Hoover in the cupboard, please look after him! Gerald offered to take the Dyson home and have a proper look at it.

### **Administration Managers report.**

#### Future bookings

28.04.19 – 1.30-4pm – birthday party

22.6.19 – Kilburn Community Choir – 4-10pm

We have £2000 to pay out for the lease renewal, so we need to be as thrifty as possible. As Shirley mentioned at the last meeting, if we could all help out where possible we can save quite a bit.

### **Treasurers report.**

Income: £651.51

Expenditure: £618.99

Current Balance: Barclays £2060.25, RBS Savings £1139.68 and RBS Current £5689.53

Diana also provided the information that was requested by the Parish Council.

**Parish Council.**

Nothing to report.

**Correspondence.**

Nothing to report.

**Any other business.**

**Ann-Marie** – The Health Visitors are no longer weighing babies so won't be attending DTL.

**Gerald** – Will put an advert in the Steam Rally brochure.

**Shirley** – Requested for the heating times to be altered, it's no longer needed on Wednesday mornings. The side hall door had been left open, lights on, fridge and microwave on and bin-liners stolen – Shirley knows who it is and hasn't heard from the hirer since.

The meeting closed at 8.30pm

The next meeting will be the AGM on Tuesday 26th March 2019, followed directly after by the March KCA meeting with the newly elected committee.

**Signed**.....