

KILBURN PARISH COUNCIL
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY
E mail: kilburnparishcouncil@gmail.com
[Tel: 07989623309](tel:07989623309) www.kilburnparishcouncil.org.uk
Clerk: Sheila Matthews

1st December 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 12th December 2022.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 14th November (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Vacancies
 - Resignation of Cllr Megan Hill
 - b) Parish Warden - update
 - c) Fairview Play area – update
 - d) Newsletter
 - e) Nature Reserve – update
 - Future funding
 - Working party
 - f) Update on Neighbourhood Watch
 - g) Facebook & future Facebook posts
 - h) Walk through time/Kilburn project
 - Working party to audit web site
 - i) Community Speedwatch – update
 - j) Speed indicator signs
 - Update on licence application including items requested by DCC
 - Grant application
 - k) Pitfield footpath - update
 - l) Amber Valley Local Plan

- m) Christmas tree 2023
- n) Carol Service - review
- o) Bus Stop markings – update
- p) 2022/23 Local Government Pay Award
- q) Clerk – Gratuity payment update
- r) Purchase of laminator & shredder
- s) Derbyshire Fire & Rescue Service – Service plan & budget Consultation

13. Report of Members on:

- a) Community Led Plan
 - Highfield Rd – no waiting restriction
- b) KCA – update

14. To consider the following applications for funding :

15. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £422.50 (December22)
- Transfer – S A Matthews salary £924.03 (includes back pay) + expenses (£14.44) Total £938.47 (Dec 2022)
- Transfer – D Belfield - £821.34
- Transfer – Mark Johnson £513.13 (Back pay for pay award = 4months)
- Transfer – A Hall – litter picking - £195
- Petty Cash £50
- Transfer – Newstead Brass Band £390
- Transfer – CSE Zycomm Digital radios £96
- Transfer - Dave Clarke Electrical- Elec work for Christmas tree
- Transfer – DALC – Finance course for Cllrs £30
- Transfer – Embrace – Carol Sheets £41.49 (paid)
- Transfer – Dawson Print £708
- Transfer – Actin time (service agreement for Digital time recorder) £47.40
- Income
- Interest – Gratuity Acct 2.57 Reserve Acct £17.46
- Petty Cash
- Calendars £3
- Refreshments – Remembrance Day - £24.23
- Copy Paper - £4.49 Refreshments Carol Service £3.50

16. DALC Newsletter

17. Correspondence received (for information only) –

18. The following planning applications have been **received**

- AVA/2022/1055 - 78 Woodhouse Road - External Solid Wall Insulation to front, left-hand side and rear elevation of the property including the rear rendered extension

The following planning applications have been **granted**

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

20. Date of next meeting – 9th January 2023

Items for agenda

