

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 12th JUNE 2023 IN THE VILLAGE HALL

Present: Cllrs D Hall, D Earnshaw, C Riley, K Parker, S Fox, L Farnsworth, S Turner, S A Matthews (Clerk), 2 residents, 2 PCSO's

- 20/23 **Signing of Declaration of Office**
Cllrs Hall & Farnsworth duly signed Declaration of Office.
Cllr Hall duly signed Declaration of Office as Chair of the Council
- 21/23 **Register of Interests**
Those Members who had not submitted their ROI were reminded that this was required asap.
- 22/23 **Co-option – Mr Stephen Turner**
Resolved that Mr Turner be co-opted as a Member of Kilburn Parish Council
Mr Turner duly signed the Declaration of Office and submitted his Register of Interest
- 23/23 **Apologies:** T Bailey, T Ainsworth (DCC/AVBC Councillor)
- 24/23 **Variation of Order of Business** - none
- 25/23 **Declaration of Member Interests** - none
- 26/23 **Public Participation**
The PCSO's gave the statistics for crime in Kilburn over the past few weeks.
They were informed of a vehicle on Elmtree Avenue obstructing the view of other road users.
They were also informed of parents from the school parking on Top Farm Court and being abusive to local residents. Both of these items will be investigated.
- The Borough Councillor gave a report of what was being discussed recently in Amber Valley BC including Belper Leisure Centre requesting substantial Grants from the Borough Council.
- The Borough Councillor had also been asked to investigate the property 107 Elm Tree Avenue which was run down and appeared derelict. Investigations revealed that it was privately owned – further investigations to be made.
The Borough Councillor would also request AVBC to make investigations.
- A resident asked about the Local Plan which, it is understood, will not be amended.
Documents on the site do not appear to be in chronological order. Again, Borough Councillor to report.
- Residents also commented on branches from trees from the nature reserve overgrowing onto the traffic lights at the Toll Bar junction. Clerk will ask M Booth to cut back.
- 27/23 **Minutes of previous meeting**
Minute 09/23 – Outbound Communications – Cllr Parker to be added.
Personnel Committee - Cllr Parker to be added and Cllr Bailey removed.
- Minute 12/23 - thanks went to Cllr Bailey and not Parker
Otherwise minutes duly approved as an accurate record.
- 28/23 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be

specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

29/23

Report of the Clerk

- a) Newsletter
Resolved that contract for Lisa Varty be duly signed and returned.
Cllr Bailey has updated the delivery schedule and has passed to the editor.
June/July issue arrived earlier than anticipated and delivery went well.
Editor informed of the numbers to be printed for August/September issue.
A Facebook post has been done informing residents where and when they can obtain copies if not delivered.
Outbound Communications committee has been asked for ideas for next issue
Thanks went to Cllr Bailey for updating delivery schedule.
- b) Vacancies
There remains 2 vacancies on the Council – to be advertised in next issue of Newsletter
- c) Review of Policies
 - Equality & Diversity
 - Sickness and absence
 - Bullying
 - AccessibilityResolved that the above policies reviewed without any amendments necessary.
- d) Nature Reserve – update
Cllr Bailey has been in communication with Rotary and application to be submitted for funding. Also for help with work on the nature reserve.
Those who attended the community tidy ups are happy to write statements to go towards a lottery application.
The Community tidy up on the 20th May went well and Cllr Bailey identified a number of actions which will take place. Next community tidy up 24th June.
- e) Neighbourhood Watch
Neighbourhood Watch leaflets distributed with last issue of Newsletter.
Cllr Parker unable to continue with the role as co-ordinator. The scheme would carry on as it is without the role.
- f) Community Speedwatch
Derbyshire CSW informed of additional volunteers. Still awaiting training dates – however, once the theory training was complete co-ordinator can carry out roadside training.
Session dates to start w/c 12th June; aiming for 2 per month.
- g) Pitfield footpath
New members were brought up to date with issues regarding the footpath. DCC wanting to change to a bridleway from a footpath – this is not what residents want.
It was questioned as to whether the footpath could be adopted by Kilburn & Denby Parish Councils. Investigations to be made and a future agenda item.
- h) DCC – Bus stop clearway
DCC has informed that there are no funds currently available and that it is not a priority.
Maybe considered at a future date.
- i) Proposed Outline planning application – Harworth Group – Land north of Derby Rd, Denby
No further information.
- j) Garden competition
Mayor of Amber Valley Borough Council, Cllr Tony Holmes, to carry out final judging on Monday 31st July. Shortlist to the Chairman prior to this date.
- k) Defibrillator – Chapel St (near Miners Welfare)
Clerk to inform insurance company that the defibrillator had been found. Also inform them that the cabinet was broken and would require replacement at a cost of £465.
Request to refund the difference from that already received.
- l) DALC Day
Resolved that the Clerk should attend at a cost of £55
- m) Insurance
Insurance company informed that the SID was already covered under ‘street furniture’ therefore no additional cost.

- n) Footpath 11 – opposite One Stop
Land adjacent to the footpath contained various items which had been ‘dumped’.
Investigations to be made to find owner of the land.
- o) Chapel St – request for one way traffic system.
This had been requested several times previously and had been refused.
It was suggested that a feasibility study was needed. The Borough Councillor would make enquiries.
A newsletter article to be written outlining the problems currently being experienced by residents.
- p) Parking – Top Farm Court
This is a private development for elderly residents with parking only for residents & visitors.
Parents from the adjacent school(s) were parking and being abusive to residents. Police to carry out enquiries.
- q) Training
New Members were asked to undertake ‘Councillor Essential’ training. Dates available in the DALC Newsletter.
- r) Web Site
No additional hours for the Editor of the Newsletter.
Resolved that the management of the web site to remain with the Parish Council. Photos of new Members were needed.
Suggestions as to how to update the web site required by July meeting.
- s) DCC – Initial consultation for change of speed limit B6179
Resolved: to request DCC to provide a central reservation at the end of Tants Meadow on the B6179 and that there be a blanket speed limit from the Toll Bar to the A38 slip road of 40mph

30/23

Report of Members

- a) KCA update
- b) Lease – signatures to be obtained and will then be registered with Land Registry.
KCA looking to apply for alcohol licence to accommodate Wine Circle.
Also looking to get wi fi in Village Hall
- c) Grade 2 listings
Toll posts & horsetrough on Bywell Lane - no fees – forms to be submitted. Future Newsletter article.
- d) Communication
 - MS teams – video sent to Clerk as to use. To be investigated.

31/23

To consider the following applications for funding: none

32/23

Finance

It was resolved to pay the following accounts:

- Transfer – Inland Revenue £149.54 (June 23)
- Transfer – S A Matthews salary £563.37 + expenses (£4.50) Total £567.87 (June 23)
- Transfer – D Belfield - £821.34 (June23)
- Transfer – DCC Licence for use of land/Nature Reserve £10
- Transfer - BHIB Insurance £843.81
- Transfer – Defib for life battery & pads £156 (paid)
- DD – Data protection fee £35
- Transfer – Workwear Express – Tee shirts for Parish Warden £53.04 (paid)
- Transfer – AVBC – Uncontested PC election charges £120.25
- Transfer – Steve Manners IT admin support £180
- Transfer – Mark Booth - £1055

Income

- Interest – Gratuity Acct £6.32 Reserve Acct £23.94
- AVBC 50% Precept £28,000
- VAT refund £2392.82

Petty Cash

- Home Bargains – stationery £4.49

33/23 DALC – May Newsletter

34/23 Correspondence received – none

35/23 Planning

The following planning applications have been **received**

- AVA/2023/0339 – Olympia Bungalow, Brickyard Lane – Application for the approval of reserved matters (access, appearance, landscaping, layout, scale (following the approval of AVA/2022/0593 for the erection of a det dwelling.
- AVA/2023/0412 – 1 Park Close - Retrospective application for a fence

The following planning applications have been granted - none

The following planning applications have been refused - none

36/23 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

37/23

Date of next Parish Council meeting – 10th July 2023

- Agenda – Review of policies

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Chairman – 10th July 2023

