

**MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 9<sup>TH</sup> JANUARY 2023 IN THE VILLAGE HALL**

Present: Cllrs D Hall, D Earnshaw, K Parker, T Bailey, E Hetherington, C Riley

S A Matthews, (Clerk), 2 residents, 2 PCSO's

102/22 **Apologies**, T Ainsworth (DCC/AVBC Councillor), B Lambert

103/22 **Variation of Order of Business**  
None

104/22 **Declaration of Member Interests** - none

105/22 **Public Participation**

PCSO Mark Worrall gave the crime statistics for the past 3 months – there were 36 crimes (of which 28 were domestic issues) he gave a further breakdown of the statistics.

A police check on speeding vehicles had been in operation on Rykniel Rd.

Several vehicles on Church St had been ticketed for illegal parking.

Report re Local Plan is due into AVBC by 25<sup>th</sup> January.

There had been some flooding at Rawson Green – Clerk to report to Highways and ask for drains to be checked.

106/22 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

107/22

To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

108/22 **Report of the Clerk**

a) Vacancies

The Clerk had been advised it was not necessary to advertise the vacancy due to Megan Hill's resignation as it was within 6 months of an election. The Clerk advised that should any member of the public wish to become a Member over the next few months it was probably best that they take part in meetings (without a vote) in order to gain knowledge and that they then take part in the election process.

The text of a leaflet, informing residents of what was involved in becoming a Member of the Parish Council (to go out with the Newsletter) had been sent to Members and this was agreed. The following Members agreed for their contact details to go onto the leaflet – Cllrs Hall, Earnshaw, Parker, Bailey, Riley.

b) Fairview Play area – nothing further. Remove from agenda.

c) Newsletter

The Editor of the Newsletter had tendered her resignation. She had offered to carry on until a replacement was found.

Cllr Kelly Parker offered to run the Newsletter until a new editor was found, therefore, the current Editor will finish after the current edition was published.

Article to be placed in future Newsletter to promote Brownies and all the Scouts & Guiding groups.

d) Budget/Precept 2023/24

Members were informed of budget changes as per Finance Minutes dated 12<sup>th</sup> December 2022.

Resolved: that a budget be set in the sum of £89,892 with a Precept of £56,000 with the shortfall being met from reserves.

e) Nature Reserve – update

Funding – a bid had been put to the Community Lottery fund for £25,000

Alderwasley School (through the AVCVS) had indicated that pupils were available for future projects within the community. Resolved: that Cllr Riley get in touch to ascertain their availability to carry out work on the Nature Reserve.

f) Neighbourhood Watch

Community ‘Kilburn’ Day to be held on Saturday 22<sup>nd</sup> April. Day would include representatives from Neighbourhood Watch, Police, Parish Council, and other organisations if available.

g) Walk Through Time/Kilburn Project – article placed in Newsletter informing residents that the project will not be going ahead.

h) Community Speedwatch

Leaflet being drawn up between Kilburn & Denby asking for additional volunteers.

i) Speed indicator signs

SID now in place on Ryknield Rd and working.

Thanks went to Cllr Earnshaw for assistance in getting SID up and running.

Data would be extracted every 2 months.

PCC had indicated that a Grant of £3500 would be given towards the costs

j) Pitfield footpath

No information from DCC. County Cllr to be requested to intervene as proposals were promised prior to Christmas.

k) AVBC Local Plan – nothing further

l) DALC training – Clerk to attend ‘Election’ training on 17<sup>th</sup> January at no cost to Council.

109/22

Report of Members

a) Highfield Rd – ‘no waiting’ restriction

No further information. Remove from agenda.

b) KCA update

Nothing further

c) Communication

Cllr Parker suggested that there may be better ways of ‘communicating’ than by email. And suggested the use of Microsoft Teams. Cllr Parker to set up a demonstration in the future. There would be additional costs involved.

d) Lockoe Trust

The Chairman had attended a meeting. There would be a sum of approximately £260 to be given to the PC. It is stipulated that this amount be given to ‘the needy of the parish’. Members asked to give some thought as to where money should be donated.

110/22

To consider the following applications for funding:

- Brownies – request received for funding.

Resolved: Cllr Riley to visit Brownie group to ascertain what was needed and how the PC could assist in promoting the group.

- St Clement’s Church for assistance with Remembrance Day £50

- Kilburn Baptist Church for assistance with Remembrance Day & Carol Service £150

111/22

Finance

It was resolved to pay the following accounts:

- Transfer – Inland Revenue £149.54 (January23)

- Transfer – S A Matthews salary £563.37 + expenses (£4.50) Total £567.87 (Jan23)
- Transfer – D Belfield - £821.34 (Jan23)
- Petty Cash £50
- Transfer – M Booth Clearing footpaths/Christmas tree & lights putting up £525
- Transfer - Dave Clarke Electrical- Elec work PAT testing Xmas lights etc £288.42
- Transfer – Alex Steward – Newsletter £105
- Transfer – Professional Microsoft Office (Publisher) £51.94 (lifetime access for pc computer)
- Income
- Interest – Gratuity Acct 4.56 Reserve Acct £28.78
- Petty Cash
- Kettle for Parish Warden - £15
- Refreshments – Carol Service £22.07

112/22 DALC – December Newsletter

113/22 Correspondence received – none

Planning

114/22 The following planning applications have been **received**

- AVA/2022/0778 – 20 Hillcrest Drive – Construction of wooden garden workshop on raised base

The following planning applications have been **granted**

- AVA/2022/0652 – 11 St Johns Drive – Outline for single det dwelling & det garage

The following planning applications have been **refused – none**

115/22 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

116/22 Date of next Parish Council meeting – 13<sup>th</sup> February 2023

Items for agenda

- Community Litter Pick
- Microsoft Teams
- Bus Shelter – clean & maintenance
- Hanging Basket locations

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Chairman – 13<sup>th</sup> February 2023

Signed

