

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7.15PM ON MONDAY 11th July 2022 IN THE VILLAGE HALL

Present: Cllrs D Hall, D Earnshaw, B Lambert, M Hill, E Hetherington, C Riley, T Bailey, K Parker S A Matthews (Clerk),
2 residents

29/22 **Apologies** - Cllr Ainsworth

30/22 **Declaration of Member Interests** - none

31/22 **Public Participation**

2 wooden bus stops at Rawson Green require refurbishment. Both responsibility of AVBC – Clerk to notify.

Resident requested dog warden to attend Northfield area early morning in order to identify dog owners allowing their dog to foul and not clearing up.

32/22 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

33/22

To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting. Item 7b

34/22 **Report of the Clerk**

a) Vacancies

Still no response – vacancies again to be posted on Facebook page.

b) Parish Warden resignation

Parish Warden had notified that he wished to take early retirement. Taking into account his holidays in lieu he will finish on 21st July 2022. To be further discussed under item 18.

Resolved: Mrs Ann Hall to be temporarily employed for litter picking on an hourly basis top be paid current minimum wage of £9.50

c) Fairview Play area

The Crown Solicitors have notified that “the property does not vest in the Crown as bona vacantia”. Therefore, the Crown does not have any liability of responsibility for the property. The Clerk has passed the matter back to the legal department of Amber Valley Borough Council.

d) Newsletter

Reduced numbers to be ordered.

Cllrs Parker & Hill to advise Clerk when they are available to meet with the Editor.

e) Nature Reserve – update

The bid with the Lottery Community Fund has been unsuccessful as our bid did not meet their criteria.

Bids to be made to DET, Awards for all & lottery. Contact also to be made with Wildlife Trust. Cllrs Riley & Bailey to meet to discuss way forward.

f) Neighbourhood Watch

NW keen to support Parish Council and to build community spirit.

At some time in the future a meeting will be held with the Police, Parish Council & NW. Parents to be invited to discuss online security.

g) Walk Through Time/Kilburn Project

Update given.

h) Community Speedwatch

Training delayed due to Covid. New date to be organised to which all volunteers will be invited.

- i) Speed indicator signs
Resolved to purchase from SWARCO 1 no Mobile Vehicle Activated Sign with lithium batteries at a cost of £3,300 Prior to ordering Clerk to check with DCC that the above is suitable as not Solar. Once order confirmed Clerk to submit application for funding to Police Commissioner.
- j) Pitfield footpath
No further information. Clerk to contact Borough Councillor.
- k) Honour Board
New wording received and would be applied asap.
- l) Purchase of additional hi vis jackets for litter pick.
Resolved to purchase 10 medium at a cost of £7.86 each and also safety bands for children.
- m) Play area opposite Kerry's Yard
Following contact with resident it appeared resident had heard nothing further from AVBC. Clerk has emailed AVBC but no response
- n) Parish Warden shed – outside light.
Resolved that this should be delayed until a new Parish Warden appointed.
- o) AVBC Local Plan
Nothing further
- p) Footpath 36 – Chapel St – Bown Close
Some work carried out but requires more.
- q) Footpath 22
Some work carried out by Network Rail. Chair to inspect and advise Clerk accordingly.
- r) Derbyshire Police & Crime Commissioner – ASB funding
Resolved not to claim currently.
- s) Members' Allowances
Members currently able to claim £154 p.a. Clerk advised that this would be subject to tax. Clerk advised Members to claim expenses via completion of expense form with relevant receipts.
- t) Horsley Rd – resident e mail
Once again resident had a 'near death' experience and also 2nd cat had been killed. This has been reported via County Councillor.
Once Speedwatch up and running will be looked at as a location.

35/22

Report of Members

- a) Parish Plan
 - Highfield Rd/part Chapel St – weight restriction – County Council investigating
 - Highfield Rd – 'no waiting' restriction
 - unused land at Church St play area possible additional parking
Clerk to enquire from County Councillor if any further information.
- b) KCA update
Nothing further
- c) Snow Warden
Currently no PC co-ordinator – following discussion it was resolved that this should be disbanded. Clerk to ask for return of equipment from previous Snow Warden.

Finance

36/22

It was resolved to pay the following accounts:

- Transfer M Johnson – Salary £1285.87(July 22)
- Transfer – Parish Warden expenses nil
- Transfer – Inland Revenue £387.02 (July22)
- Transfer – Unison £11.50 (July22)
- Transfer DCC Pension £375.83 (July22)
- Transfer – S A Matthews salary £518.44 + expenses (£10.35) Total £ 528.79 (July 22)
- D/D Zoom £14.39
- Transfer – Greenbarnes – lettering – honours board £38.17
- Transfer – Dawson Print - Newsletter & Questionnaires £1138 (Paid)

- Transfer – M Booth – nature reserve & Watering planters £225
- Transfer – D Hall – Chairman’s Allowance £900 (paid)
- Transfer – S Matthews – Allowance for using home as office £700 (paid)
- Transfer – Alex Steward – Newsletter £125

Income

- Interest – Gratuity Acct .68 Reserve Acct 3.92

Petty Cash

- Ink Factory – Ink cartridges £16.99

37/22 To consider the following applications for Funding: none
 38/22 DALC – July Newsletter
 39/22 Correspondence received – KCA Annual Accounts

40/22 Planning

The following planning applications have been **received**

- AVA/2022/0532 - 70 Woodhouse Road - Single storey side and rear extension with raised patio area-
- AVA/2022/0559 - 26B Horsley Road - Single storey rear extension, conversion of garage to living space and replacement of garage door with window. Rendering of front and rear elevations

The following planning applications have been **granted**

- AVA/2022/0386 - 75 Bramble Way - Demolition of existing conservatory. Erection of proposed single storey extension incorporating sun room and office.
- AVA/2022/0392 – 20 Park Close – Installation of 2 compressor units for 2 indoor air conditioners to side of dwelling

The following planning applications have been **refused – none**

41/22 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

Parish Warden to retire as from 29th July (6 days annual leave due & would therefore finish on 21st July.

Resolved: to purchase leaving gift.

Clerk had drafted the following – advert, person specification and job description

Resolved: Clerk to send these to all Members for September.

Cllrs Hall & Earnshaw to meet with Clerk for discussion as necessary.

Resolved: replacement Parish Warden to be employed for 18 hours per week with a 6 month probationary period.

42/22 Date of next meeting – Agreed to meet 15th August to view response to Parish Plan questionnaire.

Date of next Parish Council meeting – 5th September 2022

Signed

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Chairman – 5th September 2022

