

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 14th July 2025 IN THE VILLAGE HALL

Present: Cllrs D Earnshaw (Chair). S Fox, K Parker, A Dakin, S Turner, D Adams, A Morgan, C Riley, D Hall, T Bailey
T Ainsworth [AVBC), M Murray (AVBC), S A Matthews (Clerk)

34/25 **Apologies:**
J Whitmore (AVBC), R Morgan (DCC)

35/25 **Variation of order of Business**
It was resolved to add Printer/Keyboard to agenda

36/25 **Declaration of Member Interests**
Cllr Bailey 8n Cllr Parker 8k

37/25 **Public Participation**
Discussion took place with regard to grass cutting. Kilburn should have 5 cuts/year to date only 1 done.

With regard to the horse trough on Bywell Laner the Borough Councillor advised that the owner of the land be sought as the landowner was responsible for the upkeep/responsibility of adjacent land.

Cllr Murray has not been able to find any more details on the dog kennels at Rawson Green.

38/25 **Minutes of previous meeting**
The minutes were agreed as an accurate record & signed by the Chair.

39/25 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

40/25 **Report of the Clerk.**

a) Nature Reserve update

Cllr Bailey had previously given Members an update of recent work carried out.
Consideration of the purchase of seats etc to be given at the September meeting.

b) Budget Report

Resolved that: A report showing expenditure up June 2025 which also included bank balance to end June 2025 be accepted.

c) Bus Shelter - Rawson Green

No response from AVBC. Resolved that Shelter Maintenance be asked to quote for repair to tarmac.

d) Bywell Lane – wall (horse trough)

Discussed previously. Investigations to take place as to landowner.

e) Rawson Green – dog kennels.

Cllr Dakin had been making enquiries into the area. Resolved that Cllr Dakin should pursue those investigations and was thanked for his work.

Cllr Dakin had contacted the Environment Agency about the waste being tipped via a FOI enquiry and a full investigation was now taking place and it is thought that this would include the lawfulness of the dog kennels

f) 5 Year Plan - review

A number of updates were required and discussed. Plan would be circulated when complete.

- g) **Newsletter/Editor**
An advertisement is included in Newsletter which would soon be distributed. A resident had shown interest and would work with Cllr Parker on the next issue to see what is involved.
- h) **Grass cutting/verges**
Previously discussed. Also comments on the workmanship of cutting which had taken place. AVBC to be contacted.
- i) **AVBC Planning Training**
Feedback was not positive on the training recently received. Despite several requests for copies of the presentation nothing had been received.
- j) **Damaged bus shelter – Dale Park Avenue (opposite Nursing Home).**
Quotation received in the sum of £516 plus VAT consideration as to whether to claim through insurance. In the meantime the Chair will look at to see if a cheaper method of repair can be used.
- k) **Amber Valley CVS Membership renewal**
Resolved to renewal Membership at a cost of £25
- l) **Kilburn Care Centre – suspension of placements**
The Parish Council has been informed that DCC's Adult Social Care contracting and compliance team have taken the decision to suspend new placements at Kilburn Care Centre. The Clerk has asked to be informed of any updates.
- m) **AVBC – future Council re-organisation**
Information received as to the proposals currently being put forward eg AVBC to be placed in either North or South or being split between the two. The public consultation is aimed at personal views only and not that of the PC
- n) **Land at Fairview Close**
Email received from the Crown Solicitor giving a 'Disclaimer of whole of property'. In essence we understand that the land is now 'ownerless'. Consideration to be given as to whether the PC should adopt.
- o) **Garden competition**
Judging to take place on 31st July. Cllr Adams has finished drawing up a shortlist and will liaise with the Chair.
- p) **Printer/keyboard**
Resolved that a new Printer & keyboard be purchased at an approximate cost of £250 plus VAT.
- 41/25 Report of Members
- a) **KCA update**
 Tea Dance soon to take place.
 Members of the KCA & volunteers have recently cleared the back of hall to enable new fencing to be erected.
- 42/25 **To consider the following applications for funding:** Scouts & Guides – scout hut renovations
The Council holds funds in its budget to go towards the renovations. Clerk to contact leader of Scout group to request a letter asking for donation.
- 43/25 **Finance**
 It was resolved to pay the following:
- Transfer – Inland Revenue £296.74 (July 25)
Transfer – Derbyshire Pension Fund - £251.50
Transfer – S A Matthews salary £636.99 + expenses (£16.80) Total £653.79 (July 25)
Transfer – D Belfield - £903.68 (July25)
Transfer – D Earnshaw – Chair's Allowance £969
Transfer – S Matthews – Clerk's allowance £765
Transfer - NBB Recycled Furniture – Seat - £581.40
Transfer – Shelter Maintenance – bus shelter clean - £91.15
DD – Information Commissioner £47.00
Transfer – S Manners – domain renewal £22

Transfer - Mark Booth – watering ground planters £225

Income

Interest – Gratuity Acct £8.24 Reserve Acct £ 68.01

Petty Cash

Home Bargains – ream paper £3.99

44/25 **DALC** – June & July 2025 Newsletter

45/25 **Correspondence received** – none

46/25 **Planning**

The following planning applications have been **received**

- AVA/2025/0433 - 40 Woodhouse Road - Proposed single storey first floor level pitched roof bedroom extension
- AVA/2025/0474 - 172 Woodhouse Road - Construction of single storey extension at the front of the property to form a garage and porch, together with alterations to the front and side elevations with regards to new window installations.
- TRE/2025/0705 - Kilburn Infants The Flat Kilburn - T1.6 Maple Remove deadwood throughout crown Crown lift to clear 5m over the flat, 3m elsewhere Prune to clear telecoms lines and building I believe that all the other trees are ever deadwood only or not within the TPO area please can this be confirmed

The following planning applications have been **granted**:

- AVA/2025/0359 - 14 Ryknield Road - Widening of existing vehicle access/dropped kerbs
- AVA/2025/0326 - 62 Ryknield Road - Two storey extension to side elevation and lowering of kerbs at front of site to allow access to highway

47/25 **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

48/25 Date of next Parish Council meeting – 1st September 2025
Agenda – Nature Reserve – purchase of seat(s) and re-pointing of wall

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Chairman – 1st September 2025

