

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 13th FEBRUARY 2023 IN THE VILLAGE HALL

Present: Cllrs D Hall, D Earnshaw, K Parker, T Bailey, E Hetherington, B Lambert, S A Matthews, (Clerk), 20 residents

117/22 **Apologies**, T Ainsworth (DCC/AVBC Councillor), C Riley

118/22 **Variation of Order of Business**
None

119/22 **Declaration of Member Interests** - none

120/22 **Public Participation**

The County Councillor had sent a report which included an update of problems recently reported including - items being removed from outside the Metro Stores, the bin outside Jade Garden, the proposed planning application for the Methodist Church. Also a request sent for road resurfacing on Belper Road.

Residents attending were in opposition to the proposed redevelopment of the Methodist Church. Residents were very vocal and in the main the opposition was with regard to additional vehicles and parking problems which already exist on Chapel Street. The Chair pointed out that as yet no planning application had been submitted and until such time as it was submitted no objection could be made to the Borough Council. The Chair indicated that the Parish Council would object on the grounds of access/parking. Residents were advised that should a planning application be submitted they should make individual objections.

It was reported that the AVBC Local Plan remained ongoing. The proposed development by Harworth was thought not to comply with the original Local Plan – there was nothing in it to rectify the problems with the tar pits and no access to the A38.

121/22 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

122/22 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.

123/22 **Report of the Clerk**

a) Newsletter

The Clerk had been given 2 companies which could produce the Newsletter – quotes to be obtained.

Thanks went to Cllr Parker for the work she was doing with regard to the Newsletter. She stated that the next Newsletter would be approximately 24 pages. Cllr Parker asked whether it would be appropriate to advertise the Youth Club at Marehay (as there was no Youth Club in Kilburn) – this was agreed.

Cllr Parker proposed changing the name to ‘Kilburn Community Newsletter’ in order to make it more inclusive. Resolved to change the name as above.

b) Arrangements for the election

The Clerk gave out the key dates for the election namely 27th March election process commences and the closing date for nominations is 4th April.

It is necessary for the Clerk to remain ‘impartial’ and not get involved in any electioneering, however, she will ask Amber Valley BC for nomination papers to be sent.

- c) Code of Conduct
The Borough Council is currently working on a new Code of Conduct.
The Clerk reminded members to ensure their Facebook accounts were secure and gave details of a problem which had been experienced regarding Facebook.
- d) Budget/Precept 2023/24
The necessary form requesting the Borough Council for a Precept of £56000 was duly signed.
- e) Co-option Policy
Resolved that the policy presented to Members be agreed.
- f) Nature Reserve – update
Several residents had offered to assist with the working party. A date to be agreed.
The Community Lottery Fund had advised that there was more likelihood of obtaining a grant for £10k (a further application could be submitted the following year). Therefore the application has been resubmitted requesting a grant for £10k.
- g) Neighbourhood Watch
Cllr Parker had been advised that the grant was still available to enable postcards to be printed alongside other items – resolved that Cllr Parker should apply for the Grant.
Neighbourhood Watch to attend the Community Day on 22nd April. Also the police, fire service & speedwatch. There would be a photo competition for photos of Kilburn.
The Borough Councillor to be asked if AVBC could open up the park to enable a fire engine to park.
- h) Community Speedwatch
An update of the current situation given & that 13 sites had now been approved.
- i) Speed Indicator Sign
Problem with the SID resolved and now working.
When the data was received an article would be done for the Newsletter.
Despite several reminders to PCC the Grant has not been paid. Clerk to continue to pursue.
- j) Pitfield footpath
DCC had responded to Borough Councillor none of the suggestions made by DCC related to the Kilburn area. Clerk to contact Borough Councillor.
- k) AVBC Local Plan – nothing further
- l) Proposed Outline planning application – Harworth Group – Land north of Derby Rd, Denby
Previously discussed. Members advised Clerk that comment would be made when a full application was submitted.
- m) Training
Resolved that Cllr Parker attend ‘Election’ training.
- n) Bus Shelter cleaning
Quotation received from Clarity Window Cleaning Services for £7 per shelter, however, this company does not carry out repairs.
Resolved: to remain with Shelter Maintenance at £7.32 per shelter as this company could carry out repairs when necessary.
- o) Lamppost locations for hanging baskets
Clerk advised of 2 amendments to locations - 1 on Woodhouse Rd and 1 on Church Street.
Resolved that the quotation from Woolley Moor Nurseries in the sum of £4500 plus VAT be accepted.
- p) Community Litter Pick
2 dates agreed – 1st April and 4th November.
Resolved to purchase items to repair Parish Warden trolley in the sum of £305
- q) Honours Board
Resolved to add Jean Gemmell’s name. Clerk to write to Peter Gemmell asking how he would like Jean’s name to be remembered/spelt.
- r) Clerk’s holiday
Clerk advised she would be on holiday from 18th – 25th April.
- s) Internal Audit
The Internal auditor had advised that a limited company had been set up and which included 2 other colleagues with the objective of safeguarding Audit services to the Council in the future.

- t) Planning Committee
Resolved that Cllr Earnshaw be added to the Planning Committee.
- u) Proposed Development – Methodist Church, Chapel St
Previously discussed. Will be further discussed when a planning application submitted.
- v) Jade Garden, Chapel St
There had been ongoing problems with litter. The Enforcement Officer stated that there were no conditions attached to the premises with regard to the litter bin.
Jade Garden had requested the Parish Council to take over the emptying of the bin.
Resolved that the problem be monitored and discussed as an agenda item in March.
- 124/22 Report of Members
- a) Community Led Plan
Following a meeting, a plan was being put in place with a timescale. Will be on agenda for June meeting.
- b) KCA update
There were problems with the heating in the Village Hall.
KCA to support the Community Day
- c) Communication
A decision with regard to using Microsoft Teams will be made when new Council in place.
- d) Food Bank – Denby
A food bank opened in Denby Methodist Church. Article to go into Newsletter and details posted on Facebook. Consideration to be given to giving donation from John Locke Trust.
Agenda March.
- e) Pop up food stands
Residents had indicated in Parish Plan Questionnaire they would like additional ‘take away food premises’. Cllr Parker to explore use of Church St car park for food strands.
- 125/22 To consider the following applications for funding: Horsley & Kilburn Brownies
Resolved to make a donation of £250
- 126/22 Finance
It was resolved to pay the following accounts:
- Transfer – Inland Revenue £149.54 (February23)
 - Transfer – S A Matthews salary £563.37 + expenses (£9) Total £572.37 (Feb23)
 - Transfer – D Belfield - £821.34 (Feb23)
 - Transfer – D Belfield – expenses £10 (fan heater)
 - Transfer – M Booth – take down Christmas tree/lights £120
 - Transfer – Eon – electricity war memorial £84.89 (paid)
 - Transfer – Alex Steward – Newsletter - £95
 - Transfer – Steve Manners – 12 months web hosting £50 (paid)
 - Transfer – Amazon – Shredder & Laminator £89.47
 - Transfer – Shelter Maintenance £75.28
 - Transfer – DALC – training £30
 - Transfer – Swarco – SID - £5112
 - Transfer – JRB – waste bags - £1113.60
 - Transfer – Dawson Print £607 (includes £109 for printing recruitment leaflet)
 - Transfer – St Clements Church £50
 - Transfer – Kilburn Baptist Church £150
 - Income
 - Interest – Gratuity Acct 5.23 Reserve Acct £30.32
- 127/22 DALC – January/February Newsletter
- 128/22 Correspondence received – none
- 129/22 Planning
The following planning applications have been **received**
- AVA/2022/1110 – Amber Hair 110-112 Chapel St – change of use from hairdresser to hot food takeaway

- AVA/2022/0914 - White Barn 15 Horsley Road- Sub-division and extension of existing property into 2 separate self-contained dwellings
 Comment made
*Previous comment to PA AVA/2020/0155 still stands eg
 This objection is made on the grounds of access.
 The photo submitted is shown to have no traffic parked on the road, however, we know that there is a problem at this location as cars travelling from Horsley – park on the left hand side and cars travelling to Horsley – park on the opposite side causing a bottle neck at the White Barn. Traffic continuously drives on the pavement when vehicles are travelling in the opposite direction. There will be an addition 5-10 vehicles using the access.
 Further comment made as follows:
 We are aware of several serious incidents over the past 18 months due to traffic - it is surprising that there has not been any fatalities at the location.
 The previous PA was submitted during Lockdown - Highways gave their agreement without even looking at the site .Emergency vehicles & buses already have difficulty in negotiating the site.
 We would suggest that Highways look at the site during a busy time and not during the day when everybody is at work.*
- AVA/2023/0017 - Land To Rear Of 22A And 22B Northfield Northfield - Erection of bungalow

The following planning applications have been **granted**

- AVA/2022/1055 - 78 Woodhouse Road, - External Solid Wall Insulation to front, left-hand side and rear elevation of the property including the rear rendered extension

The following planning applications have been **refused – none**

130/22

PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

131/22

Date of next Parish Council meeting – 13th February 2023

Signed

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 Chairman – 13th March 2023

