

KILBURN PARISH COUNCIL
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY
E mail: kilburnparishcouncil@gmail.com
[Tel: 07989623309](tel:07989623309) www.kilburnparishcouncil.org.uk
Clerk: Sheila Matthews

2nd January 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on Monday 10th January 2022. The meeting will be held in the Village Hall. The press and public are welcome to attend, however due to social distancing rules, places will be limited – if you wish to attend please contact the Clerk to book a place.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. Co-option Megan Hill – Signing of Declaration of Office
3. **Variation of Order of Business**
4. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. PUBLIC PARTICIPATION

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

6. Approval of minutes of meeting held on 13th December (copy enclosed) Finance minutes – 13th December (copy enclosed)
7. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
8. **Report of the Clerk on:**
 - a) Christmas tree/lights 2022
 - b) Fairview Play area
 - c) Newsletter – timetable
 - d) Nature Reserve – update
 - Footpaths
 - Future funding
 - e) Kilburn Nursing Home – wall
 - f) Grit bins
 - g) Update on Neighbourhood Watch
 - h) Missing litter bin outside Junior School - update
 - i) Donation (s) St Clements & Baptist Church
 - j) Walk through time/Kilburn project
 - k) Tree Survey Course – cost £125
 - l) Budget/Precept 2022/23 (see enclosed)
 - m) Clock maintenance – 3 year maintenance agreement cost £642 plus VAT
 - n) Community Speedwatch - update

9. **Report of Members on:**

- a) Bramble Way play area
- b) Parish (Community) Plan
- c) KCA – update
- d) Pitfield footpath
- e) Social Media

10. To consider the following applications for funding –

11. **Finance** - Approval of following items for payment:

- Transfer – M Johnson – Salary £1235.71 (January21)
- Transfer – Parish Warden expenses £32.98 (Safety Boot protection spray)
- Transfer – Inland Revenue £384.06 (January22)
- Transfer – Unison £11.50 (January 22)
- Transfer – DCC Pension £365.77 (January22)
- Transfer – S A Matthews salary £509.37 + expenses (£4.50) £513.87 (January 22)
- D/D Zoom £14.39 (Jan22)
- Transfer – Actin Time – service agreement time clock £47.40
- Transfer – Dawson Print – Newsletters £542 (paid)
- Transfer – Mark Booth – Christmas tree/cut down/erect etc. £390
- Transfer – JGS – Footpaths/nature reserve £13140.00
- Transfer – Shelter Maintenance - £69.66
- Transfer – Alex Steward/Newsletter - £100
- **Income**
- Interest – Gratuity Acct .7 Reserve Acct .43
- **Petty Cash**
- Stationery 3.99

12. DALC – December Newsletter

13. Correspondence received (for information only) –

14. The following planning applications have been **received**

The following applications have been granted

- AVA/2021/1141 – 45 Windmill Avenue – extension to rear
- AVA/2021/1316 - 16 Vincent Close - To erect a conservatory

The following applications have been refused

The following is an appeal – AVA/2021/0901 – 10 Larch Rd – Car port to front of garage

PART 11 – CONFIDENTIAL INFORMATION

15. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

16. Date of next meeting – 14th February 2022

17. Items for agenda February 2022