

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

3rd April 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on Monday 11th April 2022 in the Hazlewood Room in the Village Hall, Church St.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. PUBLIC PARTICIPATION

- (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
- (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
- (c) Representative from Neighbourhood Watch in attendance

5. Approval of minutes of meeting held on 14th March 2022 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. Report of the Clerk on:

- a) Vacancies
- b) Fairview Play area
- c) Newsletter
- d) Nature Reserve – update
 - Footpaths
 - Future funding
- e) Update on Neighbourhood Watch
- f) Missing litter bin outside Junior School
- g) Walk through time/Kilburn project
- h) Community Speedwatch – update
- i) Pitfield footpath - update
- j) Carol Service 2022
- k) Kilburn, Denby & Horsley Carnival
- l) Ground Planters
- m) KCA contribution
- n) NALC letter to smaller councils
- o) Hanging Baskets – stress report on columns

8. **Report of Members on:**

- a) Parish (Community) Plan
 - Highfield Rd & part Chapel St – weight restriction
 - Highfield Rd – no waiting restriction
 - Church St play area – unused land turn into additional parking
 - Additional bus shelters
 - How to organise collection of questionnaires and collate responses
 - Website/facebook/KCA
- b) KCA – update

9. To consider the following applications for funding – none

10. **Finance** - Approval of following items for payment:

- Transfer – M Johnson – Salary £1256.26 (April22)
- Transfer – Inland Revenue £416.63 (April22)
- Transfer – Unison £11.50 (April22)
- Transfer – DCC Pension £375.83 (April22)
- Transfer – S A Matthews salary £518.44 + expenses (£24.84) £543.28 (April 22)
- D/D Zoom £14.39 (April22)
- Transfer – DALC - £950.03 – Enhanced subscription
- Transfer – Shelter Maintenance £69.66
- Transfer – Cubit Ultrasonic £450
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- **Income**
- Interest – Gratuity Acct .06 Reserve Acct .18p
- DCC Footpath maintenance claim 2021/22 £385
- **Petty Cash**
- Home Bargains – Stationery - £4.38
- Home Bargains – refreshments – Speedwatch training £2

11. DALC – March Newsletter

12. Correspondence received (for information only) – Safer Neighbourhood Team April Newsletter

13. The following planning applications have been **received**

- AVA/2022/0282 - 21 Horsley Road - Single storey side and rear extensions (resubmission of AVA/2021/1073- change to materials originally approved)

The following applications have been **granted**

- AVA/2022/0027 – 52B Ryknield Rd – loft conversion
- AVA/2022/0050 - 17 Horsley Road – 2 storey extension to form new staircase

The following applications have been refused

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – 9th May 2022 – Annual Parish Council Meeting

16. Items for agenda May 22