

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 14th JUNE 2021 IN THE VILLAGE HALL

Present: D Hall (Chair), D Earnshaw, T Bailey, K McDonald, C Riley, Kelly Parker, B Lambert, E Hetherington, Cllr T Ainsworth (DCC & AVBC Councillor) P Hillier (AVBC Councillor), S Matthews (Clerk), 1 resident

21/21 **Apologies** – Cllr D Beadell

22/21 Cllr Hall duly signed Declaration of Office as Chair
Cllr K Parker duly submitted Register of Interest and signed Declaration of Office

23/21 **Variation of Order of Business** – None

24/21 **Declaration of Members Interests** – Cllr Hall Item 8n

25/21 **Public Participation**

Cllr Paul Hillier introduced himself as a newly elected Member of Amber Valley Borough Council for the Kilburn area. Cllr Hillier explained what the priorities would be for the Borough Council during the coming months.

Cllr Ainsworth was given details of the following concerns:

- Unauthorised camping on footpath from Kilburn to Horsley
- Footpath junction of Killis Lane – Belper Road travelling towards Belper requires attention.
- Litter Bin – Belper Road overflowing
- Woodhouse Rd – grass requires cutting
- Pitfield footpath requires stile & fence to prevent horseriders using public footpath
- Hoilbrook View play area – youths drinking alcohol/smoking drugs
- Speeding vehicles – Ryknield Rd

Cllr Ainsworth had asked for a full survey to be done on the footpath on Bywell Lane

26/21 **Minutes of previous meeting**

Cllr Beadell was not elected to the finance committee. Otherwise agreed as an accurate record.

27/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting. Item 9a

28/21 **Report of the Clerk**

- a) Resignation received from Cllr P Rowley, notices had been erected and as there was no call for election the Council could co-opt
- b) **Footpath – Brickyard Lane – disused railway line – debris.**
It was reported that no new deposits of debris had been made.
- c) **Removal/erection Christmas light on nursery school wall** - light removed.
- d) **Christmas tree/lights 2021**
Notice being sent by DCC to place on the site, if no objections, licence will be issued.
- e) **Honour board** – Board on order
- f) **Fairview Play Area**
No further information – Cllr Ainsworth to follow up.
- g) **Newsletter**
There was a small shortage for the current edition – will be rectified for next edition.
- h) **Nature Reserve – Grant application update**

- Minutes from 24th May agreed
- Invoice from Langley Landscapes – as £15000 had been paid by DET into the PC bank account – Invoice to be paid.
- Future funding – requests had gone to Borough & County Councillors. Other funding would be required.
- Tender to go out for concreting the footpaths
- Meeting of sub committee to be arranged for Thursday 24th June at 7.30pm via zoom

i) Community Litter Pick

To take place Saturday 26th June – meet at 11am in Church St car park.
Cllr Ainsworth arranging equipment. Cllr McDonald organising gloves.
Notices in place.

j) Speed Signs

A couple of residents had offered to have signs on their property.

k) Ryknield Rd – speeding vehicles

No further information

l) Police Presence

PCSO not present. Clerk to follow up.

m) Lamppost Baskets

Resident confirmed they would not be paying for a basket to be placed outside their property.

n) Chairman's Allowance

Resolved that the Chairman's allowance be increased to £950.

o) Clerk's Allowance for use of home as office & internet access etc.

Resolved: that the Clerk's Allowance be increased to £600

p) Results of Internal Audit

Report previously sent to Members – no problems identified.

q) Annual Governance & Accountability Return – Governance Statement 2020/21

Resolved: that the Governance Statement agreed and duly signed by the Chair.

r) Annual Governance & Accountability Return – Accounting Statements

Resolved: that the Accounting Statements be agreed and duly signed by the Chair.

s) CCLA – confirmation of sale of units & update of mandate.

It was confirmed that the sale of £10000 worth of units was being undertaken and that the funds would be in the PC bank account August 2021.

New mandate – 2 names to be deleted. Cllrs McDonald & Earnshaw to be added.

t) Garden competition

Judging to take place by the Mayor of Amber Valley BC on 30th July
Cllr Parker offered to undertake the shortlisting.

u) Parish Warden Risk Assessment

Resolved: that this was agreed and adopted. Copy to go to Parish Warden. Thanks to Cllr Beadell.

29/21 Report of Members

a) **Report of meeting held with Parish Warden** – to be dealt with under item 15 (confidential information)

b) **Bywell Lane footpath** – previously dealt with

c) Report of KCA meeting

The KCA were pleased to receive additional members to the committee. Cllr Beadell to support the KCA in becoming a charitable organisation. Concern had been expressed about the reduced donation received from the PC – explanation given. The KCA can approach the PC should additional funds be required.

30/21 To consider the following applications for funding: Derbyshire Victim Support – no funding to be given

31/21 Finance – it was resolved to pay the following accounts:

- Transfer - M Johnson – Salary £1235.91 (June 21)
- Transfer – Parish Warden expenses £26

- Transfer – Inland Revenue £383.86 (June 21)
- Transfer – Unison £11.50 (June21)
- Transfer DCC Pension £365.77 (June 21)
- Transfer – S A Matthews salary££509.37 + expenses (£16.92) Total £526.29 (June 21)
- D/D Zoom £14.39
- Transfer -Mark Booth – Water planters & cut back shrub outside Kilburn Nurse Home £115
- Transfer – BHIB Insurance £732.42
- Transfer – DCC – Licence for land at Kilburn Toll Bar - £10
- Transfer – Amazon – paint for flag pole £42.16 (paid)
- Transfer - Langley Landscaping £20370
- Transfer – Kilburn, Denby & Horsley Carnival £200
- Transfer – Wickes – H&S masks for Parish Warden £12.50 (paid)
- Transfer – ARB Grounds – oil for strimmer £20 (paid)
- Transfer – Ebuyer – computer/software/keyboard/mouse £723.76 (paid)
- D/D – Data Protection Fee £40
- Transfer – B Wood – Internal Audit £176.40
- Transfer – S Manners – set up new computer £75
- Transfer – Alex Steward – Newsletter £125
- Transfer – Dawson Print – Newsletter - £528
- Income**
- CCLA Interest £525.29
- Interest Gratuity Acct .06p Reserve Acct .21p
- Refund VAT £1834.37
- **Petty Cash**
- Amazon – cable for computer £7.95

32/21 **DALC Circulars received** – Newsletter May & June 21

33/21 **Correspondence** - AVCVS Membership Renewal – no fee for 2021

34/21 **Planning Applications**

- AVA/2020/1132- Change of Use from former Public House (Class A4) to Educational Training Centre (Class F1)
Comment made with regard to parking provision
- AVA/2021/0620 - Lee Brook Farm Derby Road Lower Kilburn - erection of an agricultural steel portal framed cattle building
- AVA/2021/0630 – 73 Chapel St – 2 storey rear extension

The following planning applications have been **refused – none**

The following planning applications have been **granted –**

- AVA/2021/0249 – 186 Woodhouse Rd – single storey extension
- AVA/2020/0905 – Land adjacent A38 Derby Rd – erection of pole barn- 194 Woodhouse Road - Reserved matters application for 2 dormer bungalows

AVA/2021/0387 – 12 St Johns Drive - Front Elevation Ground Floor Kitchen Extension

35/21 **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

Members were informed of outcome of meeting held with Parish Warden

36/21 Date of next meeting **Monday 12th July 2021 in Village Hall**

37/21 Items for Agenda

- Bramble Way play area
- Church St Play area car park

Signed

Chairman

