

KILBURN PARISH COUNCIL
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY
E mail: kilburnparishcouncil@gmail.com
[Tel: 07989623309](tel:07989623309) www.kilburnparishcouncil.org.uk
Clerk: Sheila Matthews

1st October 2023

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 9th October 2023** in the Hazlewood Room, Village Hall, Church St.

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 4th September 2023 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Newsletter – update
Litter picking/Labour party/Newsletter item
(confidential item to be discussed under Part 11 Agenda item 14)
 - b) Vacancies
 - c) Nature Reserve – update
 - d) Update on Neighbourhood Watch
 - e) Community Speedwatch – update
 - f) Pitfield footpath - update
 - g) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
 - h) Footpath 11 – Opposite One Stop
 - i) Chapel St – request for traffic/1 way system/parking
 - j) Training
 - k) Web site
 - l) DCC – Parish & Town Council Liaison Forum – 18th September – Cllr Fox & Chair - report
 - m) Remembrance Day
 - n) Carol Service – Friday 8th December 23
 - o) PCC – Anti social behaviour grant
 - p) Litter bin/Northfield

8. **Report of Members on:**

- a) Community Led Plan questionnaire results
- b) KCA – update
 - Lease
- c) Grade 2 listings (Cllr Earnshaw)

9. To consider the following applications for funding : none

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue (September23)
- Transfer – D Belfield - Salary - £821.34 (September 23)
- Transfer – D Belfield – expenses/stamps £6
- Transfer – S A Matthews – Salary £563.37 + expenses £21 - £584.37 (September23)

Income

- Interest – Gratuity Acct £7.72 & £9.23 Reserve Acct £53 & £52.66
 - DCC £400

Petty Cash

The Range – Coloured card £2

11. DALC Newsletter – September 23

12. Correspondence received (for information only)

13. The following planning applications have been **received** –

The following planning applications have been **granted**

- **AVA/2022/0634 – Land east of Rawson Green – construction of equestrian menage & erection of general purpose agricultural building**

The following planning applications have been refused

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – 13th November 2023

Items for agenda