

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd February 2023

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 13th February 2023.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence - Cllr Riley
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 9th January (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Newsletter
 - b) Arrangements for Election
 - c) Code of Conduct
 - d) Budget/Precept 2023/24 – signing of Request to Amber Valley BC
 - e) Co-option Policy (attached)
 - f) Nature Reserve – update
 - Future funding
 - Working party
 - g) Update on Neighbourhood Watch
 - Community Day
 - h) Community Speedwatch – update
 - i) Speed indicator signs
 - Update
 - Grant application
 - j) Pitfield footpath - update
 - k) Amber Valley Local Plan
 - l) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
 - m) DALC Training – Cllr Parker – Election training
 - n) Bus shelter cleaning
 - o) Lamppost locations for hanging baskets

- p) Community Litter pick
- q) Honours Board
- r) Clerk's holiday
- s) Internal Audit – change of name
- t) Cllr Earnshaw – Planning Committee
- u) Proposed development – Methodist Church, Chapel St
- v) Jade Garden (Chinese Takeaway), Chapel St

13. Report of Members on:

- a) Community Led Plan
- b) KCA – update
- c) Communication – Microsoft teams
- d) Denby Methodist Church – Food Bank (Cllr Bailey)
- e) Pop up food stands (Cllr Parker)

14. To consider the following applications for funding : Brownie Group

15. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £149.54 (February23)
 - Transfer – S A Matthews salary £563.37 + expenses (£9) Total £572.37 (Feb23)
 - Transfer – D Belfield - £821.34 (Feb23)
 - Transfer – D Belfield – expenses £10 (fan heater)
 - Transfer – M Booth – take down Christmas tree/lights £120
 - Transfer – Eon – electricity war memorial £84.89 (paid)
 - Transfer – Alex Steward – Newsletter - £95
 - Transfer – Steve Manners – 12 months web hosting £50 (paid)
 - Transfer – Amazon – Shredder & Laminator £89.47
 - Transfer – Shelter Maintenance £75.28
 - Transfer – DALC – training £30
 - Transfer – Swarco – SID - £5112
 - Transfer – JRB – waste bags - £1113.60
 - Transfer – Dawson Print £607 (includes £109 for printing recruitment leaflet)
 - Transfer – St Clements Church £50
 - Transfer – Kilburn Baptist Church £150
 - Income
 - Interest – Gratuity Acct 5.23 Reserve Acct £30.32
- Petty Cash

16. DALC Newsletter – January & February 2023

17. Correspondence received (for information only) –

18. The following planning applications have been **received**

- AVA/2022/1110 – Amber Hair 110-112 Chapel St – change of use from hairdresser to hot food takeaway
- AVA/2022/0914 - White Barn 15 Horsley Road- Sub-division and extension of existing property into 2 separate self-contained dwellings

Comment made

Previous comment to PA AVA/2020/0155 still stands eg

This objection is made on the grounds of access.

The photo submitted is shown to have no traffic parked on the road, however, we know that there is a problem at this location as cars travelling from Horsley – park on the left hand side and cars travelling to Horsley – park on the opposite side causing a bottle neck at the White Barn. Traffic continuously drives on the pavement when vehicles are travelling in the opposite direction. There will be an addition 5-10 vehicles using the access.

Further comment made as follows:

We are aware of several serious incidents over the past 18 months due to traffic - it is surprising that there has not been any fatalities at the location.

The previous PA was submitted during Lockdown - Highways gave their agreement without even looking at the site .Emergency vehicles & buses already have difficulty in negotiating the site.

We would suggest that Highways look at the site during a busy time and not during the day when everybody is at work.

- AVA/2023/0017 - Land To Rear Of 22A And 22B Northfield Northfield - Erection of bungalow

The following planning applications have been **granted**

- AVA/2022/1055 - 78 Woodhouse Road, - External Solid Wall Insulation to front, left-hand side and rear elevation of the property including the rear rendered extension

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

20. Date of next meeting – 13th March 2023

Items for agenda