

KILBURN PARISH COUNCIL
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY
E mail: kilburnparishcouncil@gmail.com
[Tel: 07989623309](tel:07989623309) www.kilburnparishcouncil.org.uk
Clerk: Sheila Matthews

2nd April 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to a meeting of Kilburn Parish Council to be held at **7pm on MONDAY 8th April 2024 (Preceded by Annual Parish Meeting) in the Village Hall, Church Street.**

Yours sincerely
Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence - Cllr Earnshaw

2. **Variation of Order of Business**

3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 11th March 2024 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting. Agenda item 7j**

7. **Report of the Clerk on:**

a) Dog waste – survey

- Further email from resident
- Report from Parish Warden

b) Nature Reserve – update

c) Pitfield footpath – update

d) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby

- Officer response to report sent on contents of tarpits

e) Additional Speed Indicator Devices – Grant Offer £6000 - update

f) Vacancy – interest shown James Kerry

g) Derbyshire Police & Crime Commissioner – Automatic number plate recognition pilot scheme.

h) Date for internal audit – 11th April 2024

i) DCC Application CD8/1123/37 – Little Eaton Branch Line Greenway – letter 20 March 24 – additional comments

j) Parish Warden – Pension

k) Hanging Basket locations – results stress test

l) Ground Planters – cost for 2024

8. **Report of Members on:**
 - a) KCA – update
 - b) Community Day
 - c) Parking on grass verges
 - d) Replacement board outside village hall
 - e) Arthur Medical Centre (Cllr Parker)
9. To consider the following applications for funding : Derbyshire Children’s Holiday Centre
10. Finance - Approval of following items for payment:
 - Transfer – Inland Revenue £172.81 (April 24)
 - Transfer – D Belfield - Salary - £906.36 (April 24)
 - Transfer – S A Matthews – Salary £608.50 + expenses £9 = £617.50 (April 24)
 - Transfer – S Manners – upgrade email hosting £32.56 (paid)
 - Transfer – DALC Membership £1135.58
 - Transfer – Baptist Church – rent for PW Shed £520
 - Transfer – KCA – Donation - £1300
 - Transfer – Dawson Print – Newsletter - £728
 - **Income**
 - Interest – Gratuity Acct £9.79 Reserve Acct £62.42
 - Neighbourhood Watch Grant £240
11. DALC Newsletter – March 24
12. Correspondence received (for information only) - Police Commissioners Office – Councillor Briefing
13. The following planning applications have been **received** –
 - The following planning applications have been **granted**
 - The following planning applications have been refused – None

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”. Agenda item 7]**
15. Date of next meeting – 13th May (Annual Parish Council Meeting)
 - Items for agenda