

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7.15PM ON MONDAY 13th June 2022 IN THE VILLAGE HALL

Present: Cllrs D Hall, D Earnshaw, B Lambert, M Hill, E Hetherington, C Riley, S A Matthews (Clerk), 1 resident

- 16/22 **Apologies**
Cllrs Bailey, Parker & Ainsworth
- 17/22 **Declaration of Member Interests**
Cllr Hall 7v
- 18/22 **Public Participation**
No issues
- 19/22 **Minutes of previous meeting**
The minutes were agreed as an accurate record.
- 20/22 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.
- 21/22 **Report of the Clerk**
- a) Vacancies
Vacancies posted on Facebook page
 - b) Fairview Play area
Letter sent to Crown Solicitors – acknowledgement received.
Nigel Mills MP responded and recommended writing to Crown Treasurer but upon investigation the company was same as Crown Solicitors.
 - c) Newsletter
Further discussion to take place at next meeting. However, discussion took place on reducing number of copies. Further - letter to be given to volunteers who distribute Newsletter asking for up to date contact details and thanking them for their support.
 - d) Nature Reserve – update
Quotation received from JGS for Phase 2 in the sum of £38550
Lottery had contacted Cllr Riley asking for additional information which had been supplied.
Cllr Riley had met with contractor to discuss Phase 3. Quotation to be given.
The Barriers had been spiked down to prevent them falling. Resolved: Contractor to be asked to trim area identified by Cllr Riley as and when necessary.
Parish Warden unable to open litter bin in order to empty. Cllr Earnshaw to deal.
Cllr Riley & Cllr Bailey to meet to meet on site to discuss work required.
 - e) Neighbourhood Watch
Cllr Parker had sent a detailed email outlining all that is happening with NHW.
Resolved: It was agreed that Cllr Parker pursue working with NHW and progressing the scheme within Kilburn. Cllr Parker was thanked for her hard work.
 - f) Walk Through Time/Kilburn Project
Update given.
 - g) Community Speedwatch
Training organised for 5th July and is open to Denby & Kilburn SW members.
 - h) Speed indicator signs
Cllr Bailey had given a resume of where the PC currently is in the process:
 - Locations agreed
 - Application for licence submitted subject to agreeing contractor for supply of SID.
 - 3 quotations received

Discussion took place regarding the quotations. The quotations are quite complicated and Members felt they were unable to make an informed decision. It was agreed to take advice from Andrew Bailey – this advice will be sent to members for their agreement. Cllr Ainsworth also to be consulted.

Funding cannot be applied for until application agreed by DCC

- i) Pitfield footpath
No further information.
- j) Resident suggested that the planter outside Kilburn Hall be replaced
Response from Mr & Mrs Gemmell – planter would not be replaced this season but would be looked at in future.
- k) Garden competition
Mayor to make final judging on 29th July.
- l) John Locke Trust
Chair attended meeting and is now a named Trustee.
- m) Insurance Review
Clerk had queried the policy with BHIB and was informed that it is a 'blanket' policy dependant upon population. Defibrillators are covered under 'contents'.
- n) DALC training courses
Resolved that Cllr Bailey attend the 'Finance for Cllrs' when available at a cost of £30.
- o) Honour Board
New wording ordered. Clerk to pursue with supplier.
- p) August Meeting
Resolved that Members meet on 22nd August in order to review responses to questionnaires.
- q) Purchase of additional hi vis jackets for litter pick.
Some smaller jackets required. Agenda July.
- r) Play area opposite Kerry's Yard
Resident concerned about H&S. Clerk to check with resident whether work carried out.
- s) Woodhouse Rd – grass verge
DCC had cut the verge but had not done a good job.
- t) Chairman's Allowance
Resolved: Chairman's Allowance remain at £900
- u) Clerk's Allowance for use of home as office & internet access.
Resolved that the allowance be increased to £700 to reflect rising costs.
- v) Parish Warden shed – outside light.
Quotation received in the sum of £450
Cllr Earnshaw to meet with Baptist Church to discuss sharing costs.
- w) Social Media Policy
Resolved: that the Policy be agreed.
- x) AVBC Local Plan
Previously sent to members. Resolved: that the consultation period was too short – especially that comments were required during holiday period. Clerk to send comment to AVBC.
It was further pointed out that Planning Law had changed and the 'new builds' were required to have an electricity charging point.
- y) Footpath 36 – Chapel St – Bown Close
Officer had inspected location. Nobody appears to know the new owner of the Methodist Church. Advice being sought from DCC Property Services.
Footpath 22 – the Chair had inspected and ascertained that the hedge which belongs to Network Rail requires cutting. Clerk to send information to Footpaths Officer.
- z) Derbyshire Police & Crime Commissioner – ASB funding – agenda July.

22/22

Report of Members

- a) Parish Plan
 - Highfield Rd/part Chapel St – weight restriction – County Council investigating
 - Highfield Rd – 'no waiting' restriction
 - unused land at Church St play area possible additional parking
Clerk to enquire from County Councillor if any further information.

- b) KCA update
Nothing further
- c) Snow Warden – July agenda.

23/22 Finance

It was resolved to pay the following accounts:

- Transfer M Johnson – Salary £1256.06 (June 22)
 - Transfer – Parish Warden expenses £19.14
 - Transfer – Inland Revenue £416.83 (June22)
 - Transfer – Unison £11.50 (June22)
 - Transfer DCC Pension £375.83 (June22)
 - Transfer – S A Matthews salary £518.44 + expenses (£13.50) Total £ 531.94 (June 22)
 - D/D Zoom £14.39
 - Transfer – DCC – Licence for land at Toll Bar £10
 - D/D Information Commissioners Office – Data Protection Licence £40
 - Transfer – M Booth – Plant purchase/nature reserve/misc work £1116.00
 - Transfer – S Manners – Admin IT support £180
- Income
- Interest – Gratuity Acct .54 Reserve Acct 1.40
 - VAT refund £7760.28
- Petty Cash
- Home Bargains ream paper £3.49

24/22 To consider the following applications for Funding: none

25/22 DALC – May Newsletter

26/22 Correspondence received – none

27/22 Planning

The following planning applications have been **received**

- AVA/2022/0386 – 75 Bramble Way – demolition exist conservatory – erection single storey extension
- AVA/2022/0392 - 20 Park Close – Installation of two compressor units for two indoor air conditioners to side of dwelling
- AVA/2022/0353 - Woodhouse Road, Change of use from office (Use Class E(g)(i)) to two dwellings (Use Class C3), including associated demolition, alterations and extensions to existing building, detached garage and access gates.
- TRE/2022/0046 - Manor Court, Church Street - Re-pollarding works

The following planning applications have been **granted**

- AVA/2022/0282 – 21 Horsley Rd – Single storey sider and rear extensions – change of materials
- AVA/2022/0285 - 18 Northfield - Two-storey side extension, single storey front and rear extensions

28/22 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

Date of next meeting – Monday 11th July 2022

Items for Agenda

- Overgrown hedges on pavements

Signed

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Chairman – 11th July 2022

