

## MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 11<sup>th</sup> OCTOBER 2021 IN THE VILLAGE HALL

**Present** D Hall (Chair), D Earnshaw, Kelly Parker, B Lambert, C Riley, D Warren, E Hetherington, S Matthews (Clerk), Cllr T Ainsworth (DCC & AVBC Councillor) 2 residents

71/21 **Apologies** – Cllr D Beadell, T Bailey, K McDonald, P Hillier (AVBC Councillor), K Buttery (AVBC Councillor)

72/21 **Declaration of Members Interests** - None

73/21 **Public Participation**

The Borough Councillor was given details of damage which had occurred on the multi user Sports ground.

The Borough Councillor was informed that despite repeated requests the grass verges on Woodhouse Rd had not been cut. He was also informed that Kilburn Parish Council were completely dissatisfied with the service received from the County & Borough Councils with regard to grass/verge cutting for the current season.

The Borough Councillor reported that AVBC would be using electric road sweepers for Ripley town Centre.

It was also reported that there remains problems with the emptying of garden waste bins due to a lack of driver availability.

It was further reported that work was being done to open up the old railway line up to Rawson Green to be used as a cycle/footpath.

74/21 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

75/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.

76/21 **Report of the Clerk**

a) **Footpath – Brickyard Lane – disused railway line – debris.**

Nothing further

b) **Christmas tree/lights 2021**

The electrician has given reasons why it will be difficult to supply electric to the Christmas tree if it was situated at the War Memorial. A 2<sup>nd</sup> electrician to look at before a final decision is made.

Resolved: that the Christmas tree would be situated at the war memorial if the problem relating to electrics could be solved. If this was not the case the tree would be placed at the Nursery School for this year.

c) **Honour board**

Wording for the plaque to be located underneath the Honour board was read out. Resolved that the Quotation in the sum of £167.70 be accepted.

d) **Fairview Play Area**

No further news with regard to our request to turn into a Community Garden.

It is possible to ascertain ownership of the land from the Land Registry for a fee of £44.90.

Agreed to wait for at least a further month.

- e) **Newsletter**  
Details of a leaflet describing anti social behaviour and advice had been obtained from Duffield Parish Council. Resolved: that this information would go into the next Newsletter. Clerk to contact Duffield PC for their agreement for the information to be used.
- f) **Nature Reserve**  
Quotation received from JGS to finish the footpaths around the memorial garden at a cost of £10950. Resolved that this quotation be accepted. This would then enable the Nature Reserve to be opened until such time as additional funding could be found to finish the remaining footpaths. When the Nature Reserve opens 'health & safety' notices would be required on those footpaths not complete.
- g) **Rykniel Rd – speeding vehicles**  
No further information.
- h) **Ground Planters – winter bedding**  
Contractor has warned that the cost of plants had increased significantly. Cost for supplying/compost/planting out winter bedding £890. Resolved: that this quotation be accepted
- i) **Completion of Audit**  
Comment made by auditor on date of Exercise of Public Rights. Otherwise no problems and audit complete.
- j) **Remembrance Day**
- Lampost Poppies – cost £3 each/plastic/ reusable. Chair to inform Clerk as to how many to be ordered.
  - Parade/service to War Memorial – Licence received for road closure and band/church Confirmed. Additional Marshalls required.
  - Service in Baptist Church - It was questioned as to whether the Baptist Church would be 'covid' safe'. Clerk to contact Baptist minister. Consideration to be given to a service In Church St recreation ground.
- k) **Carol Service**  
The Clerk had enquired as to the availability of the Village Hall, however, there was a booking. If the electrics at the War Memorial not solved it was resolved to join in the school's shopping Evening. Once it was known where the tree was to be erected – the Clerk to contact Headteachers.
- l) **Christmas tree** – Clerk to request contractor to order 16ft tree
- m) **Kilburn Nursing Home – boundary wall.**  
Following a complaint from a resident the Clerk had written to the Nursing home about the condition of the wall. Acknowledgement received. Resolved: that DCC be informed as a Health & Safety issue.
- n) **DALC AGM** – 22<sup>nd</sup> October – Clerk to attend.
- o) **Budget 20/21 & 21/22**  
Clerk advised that extensive spending had occurred in the current financial year which had not been budgeted for - this in addition to using £10,000 of capital savings. The annual finance meeting would be held in December and the Clerk requested members to give some thought as to the budget/precept for 2022/23.

## 77/21 Report of Members

- a) **Bramble Way play area** – no further information
- b) **Community Safety Plan – working party**  
Cllr Warren outlined details as to what the working party was working towards. A remit for the working party was presented. Resolved: that the remit (as attached to minutes) be agreed
- c) **Neighbourhood Watch.**  
Clerk had spoken with Neighbourhood Watch who were looking for additional volunteers. This request has been placed in the Newsletter.
- d) **KCA**  
Due to illness the recent meeting had not been well attended and therefore a number of Issues have been rolled over to the next meeting due to be held on 25<sup>th</sup> November.

**e) Hanging Baskets**

A suggestion made to reduce the number of baskets for 2022 and put the savings towards cutting verges. Following discussion the meeting disagreed with the suggestion as it is thought it would bring complaints from residents about reduced number of baskets. It was also considered that the PC should not be paying for the grass verges to be cut when it is the responsibility of DCC/AVBC. It was felt that residents should complain to either DCC or AVBC if their verge required cutting – contact details to be placed in next edition of Newsletter.

Letters to be sent to DCC & AVBC stating that the PC has been dissatisfied with the quality and quantity of verge cutting during this current season.

It is thought a number of baskets required moving and the Chair will identify and notify Clerk.

**f) Request to attend Resilience, mental & well being training**

Cllr Parker had requested to attend the above at a cost of £75. Resolved that Cllr Parker attend this training.

**g) Garden competition**

Thanks went to Cllr Earnshaw and Wood Lane Garage for supporting the garden competition. It was also noted how many winners turned up to receive their prize at the September meeting.

**h) Grass verges/Planters – dealt with under item (e).**

**78/21 To consider the following applications for funding: none**

**79/21 Finance – it was resolved to pay the following accounts:**

- Transfer – M Johnson – Salary £1235.71 (October 21)
- Transfer – Parish Warden expenses £nil
- Transfer – Inland Revenue £384.06 (October 21)
- Transfer – Unison £11.50 (October21)
- Transfer – DCC Pension £365.77 (October 21)
- Transfer – S A Matthews salary £509.37 + expenses (£11.92) £521.29 (October21)
- D/D Zoom £14.39 (Oct21)
- Transfer – PFK Littlejohn – Audit £360
- Transfer – Shelter Maintenance - £61.92
- Transfer – Mark Booth – Memorial/Bywell Lane footpath tidy £65
- **Income**
- Wood Lane Garage - £300
- Interest – Gratuity Acct .7 Reserve Acct .20
- 50% Precept £26097
- **Petty Cash**
- Stationery – The Range £1.99

**80/21 DALC Circulars received – Newsletter September 21**

**81/21 Correspondence - none**

**82/21 Planning Applications**

The following applications have been **received**:

- AVA/20210661 – Kilburn Fish Bar – 59 Chapel St – change of use to dwelling
- AVA/2021/0785 – 88 Ryknield Rd – extension of access
- AVA/2021/0756 – 164 Woodhouse Rd – 2 storey extension
- AVA/2021/1033 – 30 The Walk – Application for a Lawful Development Certificate for a proposed Rear extension to house, downstairs bathroom and ext to dining area.

The following applications have been **refused**:

- AVA/2021/0644 - 12 Rawson Green - Creation of vehicular access to front of property

The following applications have been **granted**

- AVA/2021/0725 - 14 St Johns Drive - Two-storey extension to front and side and single storey rear extension.
- AVA/2021/0829 - 54 Windmill Avenue - Proposed single storey side and rear extension
- AVA/2021/0940 - 3 Beech Close, - Application for a Lawful Development Certificate for a proposed new rear extension to form larger kitchen/dining area.
- AVA/2021/0797 - 47 Chapel Street - Change of use of ground floor from residential use to a retail (Class E) unit and a dog grooming (sui generis) unit

83/21 **PART 11 – CONFIDENTIAL INFORMATION**

**To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw**

84/21 Date of next meeting **Monday 8<sup>th</sup> November 2021 in Village Hall**

**85/21 Items for Agenda – Christmas decisions**  
Grit bins

Signed .....

Chairman

8<sup>th</sup> November 2021