

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 13th DECEMBER 2021 IN THE VILLAGE HALL

Present D Hall (Chair), K McDonald, B Lambert, C Riley, E Hetherington, T Bailey, D Earnshaw, K Parker, S Matthews (Clerk), 2 residents

101/21 **Apologies** –Cllr T Ainsworth (DCC & AVBC Councillor) P Hillier (AVBC Councillor), K Buttery (AVBC Councillor), D Warren,

102/21 **Declaration of Members Interests** - None

103/21 **Public Participation**

Footpath – Brickyard Lane (36) – some work appears to have been done but very minimal. Clerk will check whether done by resident or DCC.

‘A Walk through time’ project – DCC advised that the PC would need to apply for QR codes to be placed on lampposts. Agenda January 21.

Megan Hill had expressed interest in being co-opted onto the Council.

104/21 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

105/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.

106/21 **Report of the Clerk**

a) **Vacancy**

Resolved: that Megan Hill be co-opted onto the Parish Council with effect from January 2022

b) **Christmas tree/lights 2021**

Electrical work complete and tree in place. Some concern about location and lights.

Resolved: article to go into Kilburn News asking residents opinion. Further resolved: that a tree survey be undertaken on the trees which were the responsibility of the PC.

It was pointed out that DALC are running a tree survey course – Clerk to enquire and advise Members.

c) **War Memorial – repair of broken light**

New light and guards now fitted. Cost of repair £370. Resolved: that invoice be paid.

d) **Honour board**

Plaque received and will be fitted in due course.

e) **Fairview Play Area**

Nothing further

f) **Newsletter**

Timetable for 2022 – to be distributed to Members.

g) **Dates of meetings – 2022**

Agreed by Council

h) **Nature Reserve**

Work on the footpaths commenced. As a gesture of goodwill JGS has not passed any increase onto the PC and the cost remains at £10950. However – future work will need to be requested. Application for English Heritage funding ready and will be submitted in New Year.

i) **Email from resident – parking at school & speeding Elmtree Avenue**

Resolved: that the problems be forwarded to Crest & Police. Further resolved that a letter be sent to Schools Out Club at Baptist Church advising that there are concerns regarding manor of

- parking and driving.
- j) **Remembrance Day - review**
New Risk Assessment/plan required for 2022. This would be looked at by Events Committee.
 - k) **Kilburn Nursing Home – boundary wall.**
No further information.
 - l) **Grit Bins**
Cllr Earnshaw to inspect grit bins – sufficient grit in hand to refill as necessary.
 - m) **Update on Neighbourhood Watch**
No further news. Clerk to ask Neighbourhood Watch whether it should be disbanded and request Safer Neighbourhood team to take over.
 - n) **Chapel St – Futures property – refuse bins**
It appeared that a resident was not putting out refuse bin and there was a problem with Debris – however, the Parish Warden had advised that he had now cleared the problem.
 - o) **Missing litter bin outside Junior school**
The bin appeared to have gone missing since work undertaken at school. Resolved: Clerk to ask Headteacher if it was to be replaced.
 - p) **Register of Interest – redactions.**
AVBC asking whether Members required their address redacted from website. Resolved: to request AVBC to carry out the procedure. Also on PC's website/noticeboards – to show only Members' phone numbers.
 - q) **Result of PAT testing – Parish Warden's lock up**
There was a burnt out plug and therefore the electrician was requested to change and install additional plug at the earliest opportunity.
 - r) **AVBC Local Plan – no response to the spatial strategy options.**

107/21 Report of Members

- a) **Bramble Way play area – no further information**
- b) **Community Safety Plan**
Meeting held and minutes distributed to Members.
Following recommendations given:
 - Every quarter AVBC/Police to be contacted as to reported ASB (especially as there was currently no Neighbourhood Watch).
 - Copy of ASB document to go onto noticeboards.
Resolved that both the above be implemented.
 - 10 year Parish Plan – the current plan was now out of date.
Resolved: that work on a new plan commence & sub committee to produce a questionnaire to go into the Newsletter – possibly in the summer edition.
- c) **KCA**
There remains problems with the Committee/Trustee setup and a resignation had been received. Next meeting due to be held end January with possibly a EOM beforehand.
- d) **Community Speedwatch**
Speedwatch recently undertaken on Woodhouse Rd. Further volunteers required.
Resolved that a request go onto website and into Newsletter. Further resolved that Clerk contact Horsley Woodhouse PC to see if Councils could work together. Also Crest to be asked how many co-ordinators could each Speedwatch group have.
- e) **Garden Waste Bins**
AVBC to issue refunds/credit as very little garden waste collected in 2021.
- f) **Defibrillators**
New cabinet required on Dale Park Avenue at a cost of £495.95. Resolved: cabinet to be purchased.
- g) **Dog waste dispenser & bags.**
Resolved to purchase dispenser for installation on Northfield and a years' supply of bags at an approximate cost of £1000.

108/21 To consider the following applications for funding: none

109/21 Finance

It was resolved to pay the following accounts:

- Transfer – M Johnson – Salary £1235.91 (December21)
- Transfer – Parish Warden expenses £11.16
- Transfer – Inland Revenue £383.86 (December21)
- Transfer – Unison £11.50 (December21)
- Transfer – DCC Pension £365.77 (December21)
- Transfer – S A Matthews salary £509.37 + expenses (£24.84) £534.21 (December 21)
- D/D Zoom £14.39 (Dec21)
- Transfer – Royal British Legion £210
- Transfer – Zycomm Electronics (Walkie talkies hire) £96 (paid)
- Transfer – Newstead Brass Band £380
- Transfer – ESET Anti virus £37.68
- Transfer – Smith of Derby – repair of clock £180
- Transfer – Andrew Hill – new lights war memorial (£160) Wire cages (£120) + labour £370
- **Income**
- Interest – Gratuity Acct .6 Reserve Acct .31
- CCLA Prop Fund Interest £447.49
- **Petty Cash**
- Home Bargains – Stationery £4.77
- B&M Stationery £2.49
- Cartridge Discount £8.97

110/21 **DALC Circulars received** – Newsletter December 21

111/21 **Correspondence** - none

112/21 **Planning Applications**

- AVA/2021/1202 – 53-55 Chapel St – part change of use to create takeaway
 - AVA/2021/1215 - 30 The Walk - Certificate of lawful development for a rear single storey extension
- The following applications have been granted
- AVA/2021/1215 - 30 The Walk - Certificate of lawful development for a rear single storey extension
 - AVA/2021/1073 - 21 Horsley Road - Single storey side and rear extensions

113/21 **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

114/21 Date of next meeting **Monday 10th January 2022**

115/21 **Items for Agenda**

- Pitfield footpath
- ‘Walk through Kilburn’ project
- Social Media

Signed

Chairman

10th January 2022

