

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 8th NOVEMBER 2021 IN THE VILLAGE HALL

Present D Hall (Chair), K McDonald, B Lambert, C Riley, D Warren, E Hetherington, S Matthews (Clerk), 4 residents

86/21 **Apologies** – T Bailey, D Earnshaw, K Parker, Cllr T Ainsworth (DCC & AVBC Councillor) P Hillier (AVBC Councillor), K Buttery (AVBC Councillor)

87/21 **Declaration of Members Interests** - None

88/21 **Public Participation**

Work continues on 'A Walk through time' project. Residents advised to contact DCC to ascertain regulations for placing QR codes. Article to go into Kilburn News asking for volunteers to assist.

Footpath 36 Brickyard Lane. Work still required. Clerk confirmed that it had been reported and an acknowledgement received.

89/21 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

90/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.

91/21 **Report of the Clerk**

a) Resignation – D Beadell

Resignation received from Cllr D Beadell.

Resolved: that thanks went to Cllr Beadell and the following is a distribution of the roles previously undertaken by D Beadell.

- Web site – Cllr McDonald
- Defibrillators – Cllr Earnshaw
- Newsletter – Cllr Warren
- Events Committee – Cllr Warren
- Risk Assessments – Cllr McDonald
- Oversee Parish Warden (alongside Cllr Parker) Cllr Earnshaw
- Snow Warden – not necessary for a Member of the Council to be involved – Clerk to ask D Beadell if he wishes to continue.

b) Footpath – Brickyard Lane – disused railway line – debris.

Nothing further. Remove from agenda

b) Christmas tree/lights 2021

The electrical work would be completed soon. Tree ordered.

c) War Memorial – repair of broken light

Instructions had been given to electrician to replace the light which had been vandalised at a cost of £165 plus the cost of a guard to cover.

d) Honour board

Plaque in the process of being manufactured.

e) Fairview Play Area

AVBC had confirmed that the play area would be transferred to the Parish Council's ownership. AVBC Legal Department to get in touch.

Questions need to be asked with regard to the work required on the tree in the play area.

f) Newsletter

Latest edition in process of being compiled.

Resolved: that distribution numbers require to be checked as it appears too many were being printed.

g) Nature Reserve

Work on footpaths still awaited.

Future funding – 2 possible funding avenues identified i.e. Heritage Fund and Post Code Lottery. Following discussion it was agreed that an application should go to the Heritage Fund in the first instance. Followed by an application to the Post Code Lottery to enable the completion of the work required.

h) Ryknield Rd – speeding vehicles

No further information. Remove from agenda.

i) Remembrance Day

- Lamppost Poppies – Resolved that a donation of £210 be made to the British Legion.
- Parade/service to War Memorial – There would be no police presence. Sufficient number of Marshalls had been identified. Marshalls to meet prior to parade to be briefed on their responsibilities. Risk Assessment completed and sent to all involved.
- Baptist Church Service – cancelled as safety of those attending could not be guaranteed.

j) Carol Service

It had been agreed to cancel the Carol Service for 2021. Headteachers of schools to be informed.

Enquiries to be made as to whether the Junior School would like Santa to attend their 'shopping evening'.

k) Kilburn Nursing Home – boundary wall.

No further information – condition of wall reported to DCC.

l) Email from resident – footpath between Chapel St & Kilburn Care Home

Resident complaining of dog poo bags being left on verge of footpaths and also of an incident of a metal shed blowing off the land of the Care Home onto the path. The latter had been reported to DCC. Article to go into Kilburn News with regard to poo bags.

m) Grit Bins

Cllr Earnshaw to inspect grit bins – sufficient grit in hand to refill as necessary.

n) Finance meeting

To be held following December Council meeting.

o) Update on Neighbourhood Watch

Clerk had spoken with PCSO Chris Bannister who had informed that they were still looking for A co-ordinator. Clerk to enquire – is Kilburn part of the Safer Neighbourhood Watch Team whilst there is no active Neighbourhood Watch.

92/21 Report of Members

a) Bramble Way play area – no further information

b) Community Safety Plan – working party

Meeting to be arranged.

c) KCA

Accounts for 2020/21 received.

There remain problems with the lease. Concern was expressed with regard to the Constitution and the setup of 'members' and 'trustees'. Resolved: that a letter go to the KCA voicing PC concerns.

93/21 To consider the following applications for funding: none

94/21 Finance

It was resolved to pay the following accounts:

- Transfer – M Johnson – Salary £1235.91 (November21)
- Transfer – Parish Warden expenses £50 (includes purchase of winter coats)
- Transfer – Inland Revenue £383.86 (November 21)
- Transfer – Unison £11.50 (November21)
- Transfer – DCC Pension £365.77 (November21)
- Transfer – S A Matthews salary £509.37 + expenses (£20.34) £529.71 (November 21)

- D/D Zoom £14.39 (Nov21)
- Transfer – Mark Booth – Water plants/strim (September) & cut large shrub bottom Dale Park Avenue £140
- Transfer – Mark Booth – Ground planters plants/planting up £890
- Transfer – Brunel Engraving £167.70 [paid]
- Transfer – Alex Steward – Newsletter £95
- Transfer – Dawson Print - £565 (paid)
- Transfer – Eon Elec – war memorial £45.39 (paid)
- Transfer – Wix – 2 years Web site plan - £230.40 (Paid)
- **Income**
- Interest – Gratuity Acct .6 Reserve Acct .20

95/21 **DALC Circulars received** – Newsletter October & November 21

96/21 **Correspondence** - none

97/21 **Planning Applications**

The following applications have been **received**:

- AVA/2021/1073 – 21 Horsley Rd – single side and rear extensions
- AVA/2021/1141 - 45 Windmill Avenue - Extension to rear

The following applications have been granted

- AVA/2021/0898 – 83 Chapel St – ground floor extension to side & rear

The following applications have been refused

- AVA/2021/0901 – 10 Larch Rd – Proposed car port

98/21 **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

99/21 Date of next meeting **Monday 13th December 2021 in Village Hall followed by meeting of Finance Committee**

100/21 Items for Agenda

- Remembrance Day – review
- Community Speedwatch
- Footpath – Woodhouse Rd – Elmtree Avenue
- Garden Waste Bins
- Defibrillators
- Purchase of ‘dog poo bags’ & additional dispenser

Signed

Chairman

13th December 2021

