

KILBURN PARISH COUNCIL
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY
E mail: kilburnparishcouncil@gmail.com
[Tel: 07989623309](tel:07989623309) www.kilburnparishcouncil.org.uk
Clerk: Sheila Matthews

2nd January 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the meeting of Kilburn Parish Council to be held at **7pm on MONDAY 8th January 2024 in the Village Hall, Church Street.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

- (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
- (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 11th December 2023 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. **Report of the Clerk on:**

- a) PC Protocol for meetings
- b) Newsletter – update
- c) Nature Reserve – funding
- d) Update on Neighbourhood Watch
- e) Ryknield Rd – speeding - update
- f) Community Speedwatch – update
- g) Pitfield footpath – update
- h) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
- Additional information
- i) Web site
- j) DCC – Highfield Rd – No Waiting area/reinstatement
- k) Additional Speed Indicator Devices
- l) Budget/Precept 2024/25 See attached
- m) Garden area to side war memorial – resident observation
- n) East Midlands Airport Future Airspace - Stage 2 information sharing/Q&A sessions

8. **Report of Members on:**

- a) Community Led Plan
- b) KCA – update

- c) Community Day (Cllr Parker)
 - d) Chairmanship Training – Cost £50 (Cllr Parker)
9. To consider the following applications for funding : Baptist Church (Remembrance Day & Carol Service & St Clements Church(Remembrance Day
10. Finance - Approval of following items for payment:
- Transfer – Inland Revenue £172.81 (January 24)
 - Transfer – D Belfield - Salary - £906.36 (January 24)
 - Transfer – S A Matthews – Salary £608.50 + expenses £4.50 = £613 (January 24)
 - Transfer – Dawson Print – Newsletter Nov/Dec 23 £728 (paid)
 - Transfer – ESET Computer anti virus (2 years))£42.47 (paid)
 - Transfer – Actin time £83.40 (clock machine for P/W) (paid)
 - Transfer – JGS – refill grit bins - £570.60 **Income**
 - Interest – Gratuity Acct £9.98 Reserve Acct £75.18 **Petty Cash**
 - Carol Service refreshments £27.68
11. DALC Newsletter –
12. Correspondence received (for information only)
13. The following planning applications have been **received** – none
The following planning applications have been **granted**
AVA/2023/0339 - Olympia Bungalow, Brickyard Lane - Application for the approval of Reserved matters (access, appearance, landscaping, layout, scale) following the approval of AVA/2022/0593 for the erection of a detached dwelling.
AVA/2023/0584 - 11 St Johns Drive - Proposed development of 2 detached bungalows
The following planning applications have been refused – None
- PART 11 – CONFIDENTIAL INFORMATION**
14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**
15. Date of next meeting – 12th February 2024 & Items for agenda