

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

1st June 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 13th June 2022.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 9th May (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. **Report of the Clerk on:**

- a) Vacancies
- b) Fairview Play area – update
- c) Newsletter
- d) Nature Reserve – update
 - Footpaths – including quote from JGS
 - Future funding
- e) Update on Neighbourhood Watch
- f) Facebook & future Facebook posts
- g) Walk through time/Kilburn project
- h) Community Speedwatch – update
- i) Speed indicator signs
 - Meeting with DCC officer/locations/licence/quotations (solar or battery operated)
- j) Pitfield footpath - update
- k) Resident suggestion to celebrate Platinum Jubilee - response
- l) Garden competition
- m) John Locke Trust
- n) Insurance cover - explanation
- o) DALC Course – Finance for Councillors 5/7/22 – Cllr Bailey
 - Law & Good Practice – Cllr Hill
- p) Honour Board – signwriting
- q) August meeting

- r) Purchase of additional hi vis jackets for litter pick
- s) Play area opposite Kerry's Yard – e mail from resident
- t) Resident e mail – playground health & safety – playground facing Kerry's Yard
- u) Resident e mail – grass verge – Woodhouse Rd
- v) Chairman's Allowance
- w) Clerk's allowance for use of home as office & internet access
- x) Parish Warden shed/light
- y) Social media policy
- z) Amber Valley Local Plan
- aa) Footpath 36 – Chapel St – Bown Close
Footpath 22 – Bramble Way – resident e mail
- bb) Derbyshire Police & Crime Commissioner – ASB funding

13. Report of Members on:

- a) Community Led Plan
 - Highfield Rd & part Chapel St – weight restriction
 - Highfield Rd – no waiting restriction
 - Church St play area – unused land turn into additional parking
- b) KCA – update
- c) Snow Warden (Cllr Parker)

14. To consider the following applications for funding

Finance - Approval of following items for payment:

- Transfer M Johnson – Salary £1256.06 (June 22)
 - Transfer – Parish Warden expenses £19.14
 - Transfer – Inland Revenue £416.83 (June22)
 - Transfer – Unison £11.50 (June22)
 - Transfer DCC Pension £375.83 (June22)
 - Transfer – S A Matthews salary £518.44 + expenses (£13.50) Total £ 531.94 (June 22)
 - D/D Zoom £14.39
 - Transfer – DCC – Licence for land at Toll Bar £10
 - D/D Information Commissioners Office – Data Protection Licence £40
 - Transfer – M Booth – Plant purchase/nature reserve/misc work £1116.00
 - Transfer – S Manners – Admin IT support £180
- Income
- Interest – Gratuity Acct .54 Reserve Acct 1.40
 - VAT refund £7760.28
- Petty Cash
- Home Bargains ream paper £3.49

15. DALC – May Newsletter

16. Correspondence received (for information only) - none

17. The following planning applications have been **received**

- AVA/2022/0386 – 75 Bramble Way – demolition exist conservatory – erection single storey extension
- AVA/2022/0392 - 20 Park Close – Installation of two compressor units for two indoor air conditioners to side of dwelling
- AVA/2022/0353 - Woodhouse Road, Change of use from office (Use Class E(g)(i)) to two dwellings (Use Class C3), including associated demolition, alterations and extensions to existing building, detached garage and access gates.
- TRE/2022/0046 - Manor Court, Church Street - Re-pollarding works

The following planning applications have been **granted**

- AVA/2022/0282 – 21 Horsley Rd – Single storey sider and rear extensions – change of materials
- AVA/2022/0285 - 18 Northfield - Two-storey side extension, single storey front and rear extensions

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

18. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it

is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

19. Date of next meeting – 11th July

20. Items for agenda July 2022