

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

26th August 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 2nd September 2024 in the Village hall.**

Yours sincerely

Sheila Matthews

Prior to meeting – presentation of prizes to winners of Garden Competition by the Mayor of Amber Valley Borough Council

A G E N D A

Part 1 - Non-Confidential Information . Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 8th July 2024 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Application to be co-opted onto the Parish Council – Matthew Rowe
 - b) Nature Reserve – update
 - c) Pitfield footpath – update
 - d) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
 - e) Additional Speed Indicator Devices – update
 - f) Replacement board outside village hall - update
 - g) Dog Waste Survey
 - h) Garden competition review
 - i) Grass verge – no parking sign
 - Resident email
 - j) Annual Service of Millennium clock = 3 year contract £803 + VAT
 - k) Speedwatch – Denby equipment
 - l) Woodhouse Rd – resident road safety concerns
 - m) Watts App protocol (included in Social Media Policy) attached.
 - n) Conclusion of Audit 2023/24
 - o) Remembrance Day

- p) Carol Service
- q) CCLA – Bank Mandate
- r) Fairview Close – decommissioned play area – resident email – legal update
- s) Brickyard Lane - tree
- t) DCC – Parish & Town Councils liaison meeting – Tuesday 15th October
- u) Clerk's holiday
- v) Derbyshire Records Office – deposit of KPC minutes 2016-2022 & Accounts book 1987-2006

8. **Report of Members on:**

- a) KCA – update
- b) National Grid Proposal Chesterfield to Willington - Electricity pylons
- c) Fly tipping complaint
- d) Newsletter – consideration of colour print for some editions (Chair)
- e) Brickyard Lane – tree concerns (Cllr Bailey)

9. To consider the following applications for funding : none

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £172.81 (August 24)
- Transfer – Inland Revenue £172.81 (September 24)
- Transfer – S A Matthews salary £608.50 (August 2024)
- Transfer – S A Matthews salary £608.50 + expenses (£32) £640.50 (September 24)
- Transfer – D Belfield - £856.51(August 24)
- Transfer – D Belfield - £856.51 (September 24)
- Transfer – Derbyshire Pension Fund (LGPS) £ 238.37 (August 24)
- Transfer – Derbyshire Pension Fund £238.37 (September 24)
- Transfer – EON - £80.45 (paid)
- Transfer – Dawson Print – May Newsletter £736 (paid)
- Transfer – Dawson Print – Newsletter July/August £594
- Transfer – M Booth – Watering planters £75
- Transfer – A Camp (Gemstone) £200 & £300 – stones for nature reserve (paid)
- Transfer – A Camp (Gemstone) £500 (paid)
- Transfer – Shelter Maintenance £82.84
- Transfer – PFK Littlejohn (Audit) £378
- Transfer – S Manners – upgrade to web site £72 (paid)
- Cash – Garden Comp Prizes £300

Income

- Interest – Gratuity Acct 9.63 & £11.40 Reserve Acct £79.30 & £90.74
- Interest CCLA - £536.94

Petty Cash

- Range – Card & File £3.99
- B&M Stationery £1.50

11. DALC Newsletter – August & September 24

12. Correspondence received (for information only) – AVCVS – Community News

13. The following planning applications have been **received**

AVA/2024/0471 – 1C Belper Rd – Replacement conservatory with grnd floor extension to side & 2 storey ext to front & other side

The following planning applications have been **granted**:

- AVA/2024/0471 - Kilburn Fish Bar, 59 Chapel Street, Kilburn, Belper, Derbyshire, DE56 0NT

Change of use from fish bar to dwelling. Internal and external modifications including: removal of utility room and rear kitchen, front and rear extensions. Partial removal of existing garage block to create driveway access to rear. Proposed detached double garage to rear of property.

- AVA/2024/0471- 1C Belper Road – Replacement of existing conservatory with ground floor extension to side and single and two storey extension to front and other side

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**
15. Date of next meeting – 14th October 2024 - Items for agenda