

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 4th September 2023 IN THE VILLAGE HALL

Present: Cllrs D Hall, D Earnshaw, C Riley, K Parker, S Fox, S Turner, T Bailey, T Ainsworth (DCC/AVBC Councillor), S A Matthews (Clerk), 2 residents

Prior to meeting – the Mayor of Amber Valley Borough Council presented prizes to winners of the annual garden competition.

- 54/23 **Apologies**
None
Absent – Cllr Farnsworth
- 55/23 **Variation of order of Business**
None
- 56/23 **Declaration of Member Interests** - none
- 57/23 **Public Participation**
Discussion took place with regard to Local Plan & Land north of Denby. The consultation is going through again, however, there is no need to add comments (unless there were either amended/additional comments) as previous comments would remain.
- 58/23 **Minutes of previous meeting**
Minutes approved as an accurate record.
- 59/23 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting.
- 60/23 **Report of the Clerk**
- a) Newsletter
Current edition being edited.
 - b) Vacancies
There remains 2 vacancies on the Council.
 - c) Review of Policies
 - Retention policy
 - Green policy
 - Personnel Terms of Reference
 - Co-option policy
 - Dignity at Work policyResolved that the above policies reviewed without any amendments necessary.
 - d) Nature Reserve – update
£400 Grant from County Councillors Membership fund received
The Community Working Group – working well – additional dates for meeting 14th October & 18th November.
The tree which was a possible danger had been taken down. Thanks went to Cllr Earnshaw for sourcing and financing cherry picker.
At the next meet up there will be a presentation of prizes to Brownies for their ‘logo’ pictures.
MOT stone needed at a maximum cost of £690
Resolved that the purchase of MOT stone agreed.
 - e) Neighbourhood Watch
Nothing further

- f) Community Speedwatch
Cllr Bailey gave an update – some training taken place. Statistics given for each location given and passed onto police. A seminar organised by the Police & Crime Commissioner is taking place on Saturday with all speedwatch groups attending.
- g) Pitfield footpath
An email received from the Chair of Denby PC giving an update of current position.
- h) Proposed Outline planning application – Harworth Group – Land north of Derby Rd, Denby
No further information.
- i) Garden competition - review
Thanks went to Cllr Parker for organising the shortlist.
Cllr Parker suggested that next year the competition be opened up for nominations.
Information to go into Newsletter and on website.
- j) Defibrillator – Chapel St (near Miners Welfare)
Defibrillator now in place and working. New cabinet ordered.
- k) Footpath 11 – opposite One Stop
No further information.
- l) Chapel St – request for one way traffic system.
No further information
- m) Training
Nothing further
- n) Web Site
Cllr Fox viewed web site and required additional information. Clerk to put him in touch with Steve Manners.
- o) DCC Parish & Town Council Liason Forum
Cllr Fox and Chair to attend on 18th September.
- p) Remembrance Day
Road closure licence received & band contacted.
Article going into Newsletter – 12 volunteers required.
Clerk to order walkie talkies.
- q) Carol Service
To be held Friday 8th December – to be confirmed with minister.
Scouts/Guides/Brownies to be contacted along with schools.
- r) Responsibilities of Staff & Members whilst on holiday
Members confirmed that neither staff or Members should need to deal with issues whilst on holiday. It was suggested in future the ‘out of hours’ message should be put onto emails.
- s) PCC – Anti social behaviour grant
A project was needed in order to apply for grant. Cllr Fox to look at.
- t) Conclusion of Audit – 2022/23
The External auditor confirmed that the audit was concluded and there were no problems.
- u) A resident has requested a convex mirror be placed on blind bend on Tants Meadow. The request to be passed to Horsley PC.

61/23

Report of Members

- a) Community Led Plan questionnaire results – detailed email sent to Members from Cllr Bailey.
- b) KCA update
Lease now with solicitor.
Volunteer working group carried out maintenance work on village hall
New cleaner employed.
- c) Grade 2 listings
Toll Bar application submitted.
Horse trough required cleaning prior to photo being taken.

62/23

To consider the following applications for funding: none

63/23

Finance

It was resolved to pay the following accounts:

- Transfer – Inland Revenue £149.54 (August 23) (paid)
- Transfer – S A Matthews salary £563.37 + expenses Total £563.37 (August 23) (paid)
- Transfer – D Belfield - £821.34 (August 23) (paid)
- Transfer – D Belfield – expenses £11.62 (paid)
- Transfer – EON – war memorial - £79.05 (paid)
- Transfer – Dawson Print (Newsletter May/June) £714 (paid)
- Transfer – Dawson Print – Newsletter (August/September) £724 (paid)
- Transfer – S Manners – Domain renewal £26 (paid)
- Transfer – Quill Copywriting (Newsletter) £150 (paid)
- Transfer – D Hall – Chair Allowance - £900 (paid)
- Transfer – S Matthews – Clerk Allowance £700 (paid)
- Transfer – DALC – Understanding Planning Training £55
- Transfer – Kilburn Timber £140.80 (paid)
- Transfer – D Belfield expenses £8.49 (envelopes & stamps)
- Transfer – Inland Revenue £149.54 (September23)
- Transfer – D Belfield - Salary - £821.34 (September 23)
- Transfer – S A Matthews – Salary £563.37 + expenses £21 - £584.37 (September23)
- Cash – Garden competition prizes £300
- Transfer – PFK Littlejohn – Audit - £378
- Transfer – Defib4Life – Defbib Cabinet - £558 (paid)
- Transfer – Dave Clarke Elec Services – disconnect /fit new defibrillator £114.00

Income

- Interest – Gratuity Acct £7.72 & £9.23 Reserve Acct £53 & £52.66
 - Interest – CCLA Property fund £481.66

Petty Cash

The Range – Coloured card £2

64/23

DALC – July 23 Newsletter

65/23

Correspondence received – KCA Annual Accounts y/e February 23

66/23

Planning

The following planning applications have been **received** –

- AVA/2023/0565 - Land To Rear Of 15 Horsley Road, Erection of 4 detached dwellings (this may affect the setting of a Conservation Area)
- AVA/2023/0554 - White Barn 15 Horsley Road - Sub-division and extension of existing property into 2 separate self-contained dwellings (this may affect the setting of a Conservation Area)

Following objection made in relation to the above applications:

This objection is made on the grounds of access. The photo submitted is shown to have no traffic parked on the road, however, we know that there is a problem at this location as cars travelling from Horsley - park on the left hand side and cars travelling to Horsley - park on the opposite side causing a bottle neck at the White Barn. Traffic continuously drives on the pavement when vehicles are travelling in the opposite direction. There will be an additional 5-10 vehicles using the access.

Further comment made as follows: We are aware of several serious incidents over the past 18 months due to traffic - it is surprising that there has not been any fatalities at the location. The previous p.a. was submitted during Lockdown - Highways gave their agreement without even looking at the site. Emergency vehicles & buses already have difficulty in negotiating the site. We would suggest that Highways look at the site during a busy time and not during the day when everybody is at work.

Further the application for 4 det dwellings – these dwellings would overlook neighbouring properties and would mean an additional 8 vehicles accessing an already dangerous road. In our opinion these applications should be dealt with by the full planning board and not be dealt with under delegated powers. Photos of Horsley Rd/traffic sent to Planning Officer.

- AVA/2023/0569 – 3 Brickyard Lane – Front and rear single storey ext, two storey side ext and loft conversion with front & rear rooflights.
- AVA/2023/0584 - 11 St Johns Drive - Proposed development of 2 detached bungalows

The following planning applications have been **granted**

- **AVA/2023/0473** – 12 St Johns Drive – Certificate of lawful development for proposed rear GF Extension to family dining & lounge
- **AVA/2023/0466** – 19 Hawthorne Close – Construct conservatory

PART 11 – CONFIDENTIAL INFORMATION

67/23

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

68/23

Date of next Parish Council meeting – 9th October 2023

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Chairman – 9th October 2023