

Kilburn Parish Council 5 Year action plan (PCAP2022)

Produced from feedback given from the Kilburn PC community LED plan questionnaire 2022.

Areas covered were:

- **Physical environment - Questions 4-6. Covers quite a section on anti-social behaviour.**
- **Kilburn as a community; facilities, services, and communication – Questions 7 – 15.**
7-10 are mainly about communication - 11-14 are referring to facilities and services, some tie in with the KCA, and 15 is nature reserve / memorial area.
- **Security and safety – Questions 16-21.**
- **General comments and suggestions – Questions 3 and 24.**

The Key issues listed in the 5-year plan, were discussed and finalised by Kilburn Parish Councillors who attended the working party meeting held on the 30th of January 2023. All documents used for that meeting (listed below) were emailed to all Kilburn parish councillors prior to the meeting for comments and feedback to take into the meeting.

- Meeting agenda.
- Review document with condensed results for Meeting 30th January 2023
- Graph collated questionnaire response document.
- KCA responses from the KCLP questionnaire 2022.

Abbreviations that have been used throughout the 5-year action plan are:

KPC = Kilburn parish council, **PC** = Parish Councillor, **Cllrs** = This refers to Amber Valley Borough and Derbyshire County Councillors, **AVBC**= Amber Valley Borough Council, **DCC**= Derbyshire County Council, **KCA** = Kilburn Community Association, **KNW**= Kilburn neighbourhood watch, **KCSW** = Kilburn Community Speedwatch, **PCSO'S** =Police Community Support Officers, **SNT'S**= Safety Neighbourhood Team, **DPC**= Derbyshire Police Constabulary, **KCLP**= Kilburn Community Lead Plan 2022, **ASB**= anti-social behaviour, **ASB WP**= anti-social behaviour working party.

Kilburn Parish Council 5 Year action plan

2022-2027

Physical Environment

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Littering and overflowing of bins</u> Main areas mentioned: footpaths, shop areas, parks, Bywell lane. Dog poos bins.</p>	<ol style="list-style-type: none"> 1. One more community litter pick to be coordinated in November prior to Remembrance Parade. 2. Continue to maintain the employment of a parish warden. The warden will be given direction - if issues arise that are the responsibility of KPC. 3. A contingency plan in the annual budget will be set. If the Wardens hours have to be increased there will be adequate funds available. 4. If not, KPC'S responsibility the appropriate authority or persons responsible will be contacted to deal with the issue. 	<ol style="list-style-type: none"> 1. We currently do one in Spring this has been done for the past 4 years. Second one will be in November 2023. 2. This has always been done and will continue. In 2022 A new warden was employed as the previous one retired. 3. This has been set in 2024 and will continue, and implemented when it is felt necessary. 4. This has always been done and will continue. 	<ol style="list-style-type: none"> 1. KPC 2. KPC direction by designated parish councillor/s 3. KPC 4. KPC will contact AVBC and DCC 	<ol style="list-style-type: none"> 1. Ongoing. 2. 2022- Ongoing. 3. Ongoing 4. Ongoing 	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Littering and overflowing of bins</u> Main areas mentioned: footpaths, shop areas, parks, Bywell lane. Dog poos bins.</p>	<p>5. Articles to be periodically posted via the Kilburn newsletter, Facebook, notice boards and website to encourage a litter free village, raise awareness for reporting and promote litter picks.</p> <p>6. Provide additional litter bins. Ask Cllr's to consider it in budgets being set for the year.</p>	<p>5. Has always been done since 2011 CLP, there is now a Facebook page to notify people.</p> <p>6. KPC will Continue to pursue this as possibility. however, it has not been agreed to date due to emptying and budgets cost.</p>	<p>5. KPC & KCA.</p> <p>6. KPC AVBC CLLRS</p>	<p>5. 2022 - Ongoing</p> <p>6. 2022- 2027</p> <p>Ask before year end budgets are set in April.</p>	
<p><u>Pavement and road repairs.</u> Bywell lane was mentioned.</p> <p><i>NB: The above key issue continues throughout responses in the questionnaire: see supporting condensed review document.</i></p>	<p>1. Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website to encourage reporting and help be eyes on pinpointing problem areas.</p> <p>2. Redirect raised issues to DCC and County and Amber Valley Cllr's.</p>	<p>1. This has been done and will continue. In 2023 an inventory of useful contact was collated to put into the website and into the newsletter.</p> <p>2. This has been done and will continue, A County Cllr has written articles for updates and reporting this issue in newsletters 2022/23.</p>	<p>1. KPC – member of the communication s committee and Clerk. And DCC</p> <p>2. KPC and CLLR'S</p>	<p>1. 2023 - Ongoing</p> <p>2. Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Pavement and road repairs.</u></p> <p>Bywell lane was mentioned.</p> <p><i>NB: The above key issue continues throughout responses in the questionnaire: see supporting condensed review document.</i></p>	<p>3. Continue to monitor Bywell lane.</p> <p>4. Consider creating a steering group to survey pavements and roads to make a report.</p> <p>5. Monitor and respond to issues that arise regarding better wheelchair / pram access and safe movement around village. If issues are because of parking KPC will raise this with PCSO'S.</p> <p><i>See section: safety and security. Regarding parking issues. That is linked to unsafe movement for wheelchair / pram access.</i></p>	<p>3. Bywell lane area has come up many times in previous KPC meetings (2020/21). Actions have been taken are, Problem trees have been dealt with and the path has been resurfaced. Due to the trees in this area the path will always be vulnerable because of roots and trees themselves. Monitoring will continue.</p> <p>4. KCP have been low on members so no bandwidth to take this on at the time of KCLP meeting in January 2023.</p> <p>5. Since the 2011 CLP, pavements were lowered throughout the village and bubble pavements put in. To date there has been no reports of specific areas that need access attention. It is parking issues causing problems for access.</p>	<p>3. KPC DCC</p> <p>4. KPC DCC CLLRS</p> <p>5. KPC DCC DPC/PCSO'S CLLRS</p>	<p>3. Ongoing</p> <p>4. 2022 - 3 years</p> <p>5. Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Overgrown hedges</u></p> <p><i>NB: This was also mentioned under safety and security. Due to not being able to pass safely.</i></p>	<ol style="list-style-type: none"> Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website to encourage residents to report and be eyes on pinpointing problem areas. Ask the parish warden to report anything that is as an issue. PC's will continue to be vigilant report back on issues. If it is a resident's responsibility, letters will be written by the Clerk and sent to household responsible for maintaining. If an AVBC or DCC concern, they are to be contacted. 	<ol style="list-style-type: none"> This will be done, during summer / Autumn. We now have a new warden this was prior to the KCLP meeting; this will be relayed to him. This has been done and will continue. There is a follow up check to ensure it has been done within the next few following weeks. This has been done and will continue. 	<ol style="list-style-type: none"> KPC - member of the communications committee and Clerk. KPC – Warden KPC KPC contact AVBC and DCC 	<ol style="list-style-type: none"> 2023 -ongoing 2022 -ongoing 2022 - ongoing 2022- ongoing 	
<p><u>Overgrown grass verges</u></p>	<ol style="list-style-type: none"> If overgrown / no cutting has been done for a while, issues will be Reported to AVBC or DCC. KPC will ask for assistance from Cllr's. To help with complaints around May / June, a reminder to residents will be done, regarding no mow May also to ask residents to report to AVBC and DCC via the Kilburn newsletter, Facebook, notice boards and website. 	<ol style="list-style-type: none"> This was an issue in June / July 2023 due to very wet April and May. It was reported. This has not been done before, no mow May is new initiative to help biodiversity, as lawned areas provide vital food for pollinators, like bees and butterflies. 	<ol style="list-style-type: none"> KPC AVBC DCC Cllr's. KPC -Member of the communications committee and Clerk. 	<ol style="list-style-type: none"> 2022 – ongoing 2024- ongoing 	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Overgrown grass verges</u></p> <p><i>NB: This also mentioned under Kilburn as a community.</i></p>	<p>3. If there are urgent areas that need action is happening soon By AVBC or DCC. KPC will disuse options such as, can the warden attend to it or should someone be employed to sort out problem.</p> <p>4. Look into the possibility of initiating an adopt a grass verge for planting.</p> <p>5. Look into the possibility of having some verges that are constantly parked on tarmaced or surfaced and how parking on verges could be stopped in places where parked cars is causing a safety issue.</p> <p><i>See section: safety and security. Regarding parking issues. That is linked to unsafe movement for wheelchair / pram access.</i></p>	<p>3. The employment of some one local has been actioned before and the warden has been directed to deal with cutting issues.</p> <p>4. This is something that has become popular over the past three years in many villages. To promote biodiversity and green Ness.</p> <p>5. This has been asked before, due to AVBC budget and the vast number of areas with in AVBC that have verges this was not feasible also there is a moment towards keeping villages green. This has been kept in this plan along with not parking on verges as it came up as a key request / suggest many times.</p>	<p>3. KPC and direction by designated parish councillor/s</p> <p>4. KPC AVBC DCC Cllr's</p> <p>5. KPC AVBC & Cllr's</p>	<p>3. 2022- Ongoing</p> <p>4. 2023 – 2026</p> <p>5. 2022 – 2027</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Dog mess</u>	<ol style="list-style-type: none"> Maintain the dog dirt bins and Supply dog dirty bags. Evaluate the need for more dog dirt litter bins and bags. This is classified as an ASB and should be reported: Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website to encourage; reporting, disposing of dog dirt, the correct use of bins and dog dirt bags. 	<ol style="list-style-type: none"> This continues. Following the CLP 2011 There are now 4 dog bags dispensers and 5 bins that dog dirt can be disposed in. This has been done and will continue. This has been done and will continue. 	<ol style="list-style-type: none"> KPC KPC AVBC Cllrs KPC - member of the communications committee and Clerk. ASB working party. 	<ol style="list-style-type: none"> Ongoing Ongoing Ongoing 	
<u>More planting / planters.</u>	<ol style="list-style-type: none"> Set annual budget to maintain the and upkeep of the lamppost planters and displays. Twice yearly. If requests come for more continue to discuss if it is feasible. 	<ol style="list-style-type: none"> This is done and will continue. Following the CLP 2011 request for this, 5 planters are in place and 36 lampposts floral, displays are now the village. The cost of maintaining increases every year. 	<ol style="list-style-type: none"> KPC -involving finance committee. 	<ol style="list-style-type: none"> Ongoing 	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>More planting / planters.</u></p>	<p>2. Encourage people to sponsor a display. Via Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website. Also encouraging through written response to request.</p> <p>3. Look into the possibility of initiating an adopt a grass verge for planting.</p> <p>4. Organise a floral garden competition and consider ways to make the competition diverse /better yearly.</p>	<p>2. Requests for more displays and for them to positioned outside houses happens regularly. The response is to ask if the resident would like to pay / sponsor for one, but no one to date has taken up the offer.</p> <p>3. See point 4 under <i>overgrown grass Verges.</i></p> <p>4. This is done and will continue. This is something that is very popular ad it celebrates and encouraged residents to brighten up the parish.</p>	<p>2. KPC- Will be done by a member of the communications committee and Clerk.</p> <p>3. KPC AVBC DCC Cllr's</p> <p>4. KPC - Events committee The mayor</p>	<p>2. 2022 – 2027</p> <p>3. 2023 – 5 years</p> <p>4. Ongoing</p>	
<p><u>Pathways/ gittys and bridle paths</u></p> <p><i>NB: This has also come under in responses under security and safety.</i></p>	<p>1. Support and seek action to problems that are reported regarding the misuse of these areas.</p>	<p>1. This is done and will continue. In 2022 there have been several areas that have been a problem and are being dealt the by KPC and supported by Cllr's to get resolved they are: Pathway 24 by old fish and chip shop and foot path and 102 leading to 38 opposite the one stop shop.</p>	<p>1. KPC DCC Cllr's Denby PC as they cross boundaries. LOCKO PARK</p>	<p>1. 2022 – 2023</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Pathways/ gittys and bridle paths</u></p> <p><i>NB: This has also come under in responses under security and safety.</i></p>	<p>2. Maintain the upkeep of accessibility with regards to overgrown hedges, trees, and obstacles. Letters will be sent to households or relevant authority or KPC they to be cut by the warden.</p> <p>3. Support and seek action for problems that are reported regarding. The dumping of litter and rubbish.</p> <p><i>see littering and overflowing bins for actions.</i></p>	<p>2. This has been done and will continue.</p> <p>3. This has been done and will continue.</p>	<p>2. KPC - Warden clerk and direction by designated parish councillor/s AVBC DCC</p> <p>3. KPC - clerk and direction by designated parish councillor/s AVBC DCC</p>	<p>2. Ongoing</p> <p>3. Ongoing</p>	
<p><u>Lighting of streets Pathways/ gittys and bridle paths</u></p>	<p><i>This was also brought up under questions referring to security and safety. Please refer to this section for actions.</i></p>				
<p><u>More community groups and activities</u></p>	<p><i>This was also brought up under questions referring to: Kilburn as a community. Please refer to this section for actions.</i></p>				
<p><u>Antisocial behaviour</u></p>	<p><i>This was also brought up under questions referring to security and safety. Please refer to this section for actions</i></p>	<p>Issues mentioned where: young and teenager / children loitering, hanging around and causing problems. Drug dealing. Vandalism and violence Graffiti Mopeds being driven around speeding and through foot pathways.</p>			

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Improve communication and information</u>	<i>This was also brought up under questions referring to: Kilburn as a community. Please refer to this section for actions.</i>	Things mentioned were: Newsletter Facebook Website			

Kilburn as a community; facilities, services, and communication

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>More police presence and communication</u>	<ol style="list-style-type: none"> 1. Invite and encourage PCSO'S to attend meeting and events to build up relationships also continue to support the PCSO's were possible. 2. Ask the SNT/ PCSO'S to submit Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website to build awareness and communication. Also continue to share on Facebook any SNT news that has been posted. 3. Look at the DPC crime commission report. 	<ol style="list-style-type: none"> 1. This has been started and will continue. When Kilburn Community Day was organised the SNT team was invited and they attended, their presences were welcomed. 2022 KCP helped, organise a cuppa with a Coppa. 2. 2022 - To date KPC has only shared post about the SNT'S on Facebook. 3. To keep KPC updated with events and funding. 	<ol style="list-style-type: none"> 1. KPC SNT/PSCO'S 2. KPC- Will be done by a member of the communications committee and Clerk. 3. KPC DPC 	<ol style="list-style-type: none"> 1. 2022 - ongoing 2. 2023 – ongoing 3. Ongoing - Out in April annually. 	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>More police presence and communication</u>	4. Report police related issues/ ASB that arise ASAP to SNT'S / PCSO's. Articles to be posted via the Kilburn newsletter, Facebook, notice boards and website to encourage reporting to report problems.	4. This is done but will continue. KCP will ask PCSO's to attend a meeting when there have been particular problems that need addressing.	4. KPC- Will be done by a member of the communications committee and Clerk. SNT/PCSO's	4. Ongoing	
<u>Speeding and traffic</u>	<i>This was also brought up under questions referring to security and safety. Please refer to this section for actions</i>				
<u>Neighbourhood watch</u>	1. Support and encourage an active Kilburn Neighbourhood watch.	1. This is being done and will continue. A meeting was set up with the head of Derbyshire Neighbourhood Watch in 2022. The outcome was a member of Kilburn Parish Council would oversee the coordinator role and help raise awareness with the support of KPC. To raise awareness and get people to join there was an information table at Kilburn community day this was in April 2023, there was also an awareness drive in June 2023, leaflets were put in newsletters and delivered to every home in Kilburn, this gave information o going.	1. KPC Derbyshire neighbourhood watch. KNW	1. 2022 - Ongoing	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Neighbourhood watch</u>	2. Continue to encourage people to become involved or take on a role as coordinator: by posting articles in the Kilburn newsletter, Facebook, notice boards and website.	2. At this time (August 2023) KPC are advertising for a coordinator outside KPC to take on the role, in the meantime KNW is being oversee by KPC.	2. KPC- Will be done by a member of the communications committee and Clerk. Derbyshire neighbourhood watch.	2. 2023 – 2024	
<u>Improved information / communication</u> NEWSLETTER <i>See review document for comments for 30th Jan 2023 meeting.</i>	1. Review and improve Kilburn community newsletter. And continue to look at ways of improving using responses to the questionnaire.	1. In 2022 there was an overview of the newsletter, and several positive changes were made: The change of name adding “community” the formatting and the overall look was improved, QR codes were included, more articles from community groups were encouraged and photo quality improved and more useful information was included for relevant times of year. Those on the communications committee that work on the NL keep an up-to-date document of articles suggestions and time frames to go into the newsletter. In June 2023 There was also a new editor employed.	1. KPC- Will be done by a member of the communications committee and Clerk.	1. 2022- Ongoing	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Improved information / communication</u></p> <p>NEWSLETTER</p> <p><i>See review document for comments for 30th Jan 2023 meeting graph document.</i></p>	<p>2. Ensure the newsletter is sent out in time to capture time sensitive articles and ensure it is delivered throughout the parish.</p>	<p>2. In March 2023 there was a review on the logistics of getting the newsletter out on time and distributed correctly. There is now a new submission deadline for articles and delivery schedule and detailed information on numbers delivered for each road and Street etc and volunteers distribution information.</p>	<p>2. KPC- Will be done by a member of the communications committee and Clerk.</p>	<p>2. 2023 - ongoing</p>	
<p><u>Improved information / communication</u></p> <p>FACEBOOK</p>	<p>1. Set up a Facebook page in partnership with KCA.</p> <p><i>Also see section on KCA.</i></p>	<p>1. In 2022 there was the launch of the community Facebook page, this was created to bring more information to the parish especially people who wouldn't read the newsletter. Its purpose is to promote upcoming events, also highlight what is going on in the village especially at the hall also support surrounding areas and groups and to keep information up to date by posting in a current time frame, this helps because the newsletter is sent out bimonthly FB gives more scope to get out information.</p>	<p>1. KPC- Will be done by a member of the communications committee and KCA amin.</p>	<p>1. 2022- Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Improved information / communication</u></p> <p>WEBSITE</p>	<p>1. Review the current website look for ways to improve, welcoming and useful to new residence, easily maintain and incorporate more useful information, documentation and keep up dated and relevant.</p>	<p>1. Before the CLP 2011 was created there was no website. It was updated some years ago. It needs modernisation to improve the look and to include more useful content also, importantly to include documents such as this within its content.</p>	<p>1. KPC- Will be done by a member of the communications committee and clerk.</p>	<p>1. 2023 – 2024 aim for main improvement. Then Ongoing.</p>	
<p><u>More Community events and groups voluntary</u></p>	<p>1. Organise an annual Kilburn Community Day and continue build on ways of improving and keep cost to parishioners to a minimum.</p>	<p>1. This day was initially organised to help raise awareness of the Kilburn Neighbourhood watch. It then led into something much better. It was agreed Kilburn needed something to bring the community together especially in light of anti-social behaviour and comments from questionnaire responses. It is an event that will be held annually based on the success of the in held in April 2023. It incorporates many organisations, clubs, groups and governing bodies within the parish and surrounding areas, it is a nonprofit making event and is supported by KCA and KPC.</p>	<p>1. KPC KCA And any other future groups and organisations that want to lend a hand.</p>	<p>1. 2023 – ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>More Community events and groups voluntary</u></p>	<p>2. Organise community, floral garden competition, Christmas Carol service and Remembrance Parade.</p> <p><i>And see.</i></p> <p><i>More Litter picks see action under: physical environment Littering and overflowing of bins.</i></p> <p><i>Kilburn speedwatch group see action under: safety and security Speeding and traffic.</i></p> <p><i>Kilburn community group has been created see actions under: Improvement of the nature reserve memorial area.</i></p> <p><i>KCA – Hall has more booking for groups see actions under: Kilburn community association KCA</i></p>	<p>2. This is being done and will continue. There is an events committee that leads events along with the clerk, these events they are very popular and KPC will continue to support them.</p>	<p>2. KPC - events committee and clerk. KCA And any other future groups and organisations that want to lend a hand</p>	<p>2. Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Improvement of the nature reserve memorial area</u></p>	<p>1. Continue the work on the plans that were started in 2021 and Look for ways of:</p> <ul style="list-style-type: none"> - Creating a voluntary community group to work on the area. - Improving the original plan using community feedback. - Getting grants to help with funding. - Holding Fund raising events. - Maintaining the upkeep. - Included community groups such as brownies on scout's younger people. - look into ways that it can be associated with the new cycle paths that was the old railway line. - Set up a Facebook page. <p>2. Promote and encourage people to look after the area, visit, and get involved in it. by posting articles in the Kilburn newsletter, Facebook, notice boards and website.</p>	<p>1. 2022 work started in this area and is continuing. In February 2023 there was an outreach from KPC to parishioners asking if they would like to join voluntary community group to work on the area. This has proven to be very successful there is now a fully established group, and the numbers are rising, the brownies and scouts are involved. There is now a group name and a logo. Work on phase one is going ahead and will continue until phase two is ready to be started. In August 2023, Grants and donations have come forward. The community group and KPC will continue to apply for grants and help fund this area.</p> <p>2. This has already started as mentioned above as the area improves KPC will continue to publicise.</p>	<p>1. KPC, Kilburn community group.</p> <p>2. KPC-communications committee.</p>	<p>1. Phase 1 2023-2024 Phase 2 2024 -2027 Maintenance and upkeep will be on going.</p> <p>2.Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Organised Youth clubs / groups by KPC</u></p>	<p>1. Look into the possibility of setting up or supporting new groups / clubs in our community.</p> <p>2. Encouraging and supporting information of clubs / groups by posting articles in the Kilburn newsletter, Facebook, notice boards and website.</p>	<p>1. This is something came up in the CLP 2011. It was noted that AVBC village games would be appointed for 2 year 2011-2013. When discussing KCLP in Jan 2023's meeting, it was agreed that KPC Has a lack expertise in this area.</p> <p>2. Because of the above it was agreed that wherever possible KPC would promote and support local and already establish groups, in Kilburn and surrounding areas by directing people to them by advertising. There was already one very good youth group established in Marehay that had lots of resources and things going on.</p>	<p>1. KPC AVBC KCA AVBC groups Youth services Any other community group that wants to or get involved.</p> <p>2. KPC- Will be done by a member of the communications committee and Clerk.</p>	<p>1. 2022-2027</p> <p>2. 2022 - Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Better Bus services</u>	1. Continue to lobby with the Councillors support; the improvement of bus services and the continuation of them.	1. In March 2023 a bus service was going to be cancelled, there was a KPC meeting and several members of the came and public air their concerns with the KPC and attending Derbyshire County councillor. It was challenged and the result was a bus would be kept on but not as frequent. This is still ongoing as it is a trial, and the Derbyshire County councillor will continue to support this problem. At the moment improving bus services doesn't seem to be the problem it's maintaining the current ones that need attention.	1. KPC Cllrs	2022 -Ongoing	
<u>Trips out</u>	<i>KCA – Hall has more booking for groups see actions under: Kilburn community association KCA</i>				
<u>Street and jitty's Lighting</u>	<i>This was also brought up under questions referring to security and safety. Please refer to this section for actions</i>				

Kilburn community association KCA: The KCA were given the opportunity to give their comments or suggestion prior to questionnaire going to print.

Please refer to the condensed document entitled: **Kilburn community questionnaire July 2022** this has a complete overview as to what was requested or suggested by the parish.

This has been sent to the KCA to reflect on. Some key issues have already been addressed and discussed with the KPC trustees. There will be follow up meetings throughout the next 5-years, to support anything the KCA members want to do and keep building a strong relationship to benefit the community.

There was a lot of comments from questions asked about the KCA. Below is a summary of what the KPC have helped with to date and will continue to be working towards with the KCA where possible.

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Use of the village hall lack of awareness</u>	1. Help promote and encourage people to use Kilburn community Hall.	1. KPC have improved the newsletter and relaunched a Facebook page in partnership the KCA. This has brought new classes and private hires to the Hall.	1. KPC trustees and communications committee. KCA	1. 2022- ongoing	
<u>More Community events.</u>	1. Work together with KCA on community events. 2. When organising events such as, community litter pick, Carol service and Remembrance Parade. Ask the KCA if they want to get involved.	1. This year KPC held it first a Kilburn Community Day this was successful due to the help of the affiliate's members of the KCA. 2. This has been happening there are members of the KCA do you volunteer for community events and are part of community groups.	1. KPC trustees and communications committee KCA 2. KPC trustees and communications committee KCA	1. 2022- ongoing 2. 2022- ongoing	
<u>More groups, clubs, and trips out.</u>	1. Help promote classes that already exist and continue to help with getting new clubs and groups to setup and use the hall.	1. Quite a few classes that were mentioned in response to the questionnaire were already being held in the hall which indicated they	1. KPC trustees and communications committee KCA	1. 2022- ongoing	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
	<p><i>NB: Some clubs that were requested already exist within the village but at different venues these have now been promoted in the Kilburn newsletter or on Facebook page.</i></p>	<p>needed promoting. see above notes, this helped guide people to the classes is already available. KPC also post periodic articles write ups promoting individual classes taking place in the hall. This has brought more people to those classes. Some of which are community groups for more mature peoples. Several groups holds trips and outings.</p>			
<p><u>Hall could do with modernising</u></p>	<p>1. Help and support with tidying cleaning and maintenance of the hall including help obtaining grants.</p>	<p>1. This has been happening because of monthly meetings that the KPC trustees attend. The KPC can support and advice on these areas and help out on Hall tidy ups decorating or maintenance days. The KPC also continue to make financial contribution to help with management.</p>	<p>1. KPC trustees and communications committee KCA</p>	<p>1. Ongoing</p>	

Security and safety

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Speeding and traffic</u> Areas mentioned most: Ryknield Rd, Woodhouse rd, Horsley Rd, Chaple st Highfield, Church Street and Elm tree.</p>	<ol style="list-style-type: none"> Speeding is an ASB and should be reported. Articles to be periodically posted via the Kilburn newsletter, Facebook, notice boards and website to encourage reporting to Derbyshire police. Continue to ask for representation / invite the PCSO's to our meeting monthly. When we have pressing issues, continue to write to the police authority and lobby for assistance /police speed watches. Continue to seek guidance and action from our Cllr's. 	<ol style="list-style-type: none"> In 2021/2 there was a revamped website set up to report all ASB. Sometimes the outcome is not always instant however the continued asking for support and reporting has proven to get the parish on their radar and KPC have noticed more police speed watches have been happening. It has proven valuable to have Cllr's present at a meeting when a PCSO'S is attending. 	<ol style="list-style-type: none"> KPC Will be done by a member of the communications committee and Clerk. KPC DPC/PCSO's KPC Cllrs 	<ol style="list-style-type: none"> Ongoing Ongoing Ongoing 	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p>Speeding and traffic Areas mentioned most: Ryknield Rd, Woodhouse rd, Horsley Rd, Chapple st Highfield, Church Street and Elm tree.</p> <p><i>NB: The above issue continues heavily throughout responses in the questionnaire: see supporting condensed review document. for highlight of comments. Q22</i></p>	<p>4. Support Kilburn community speed watch team, by including them periodically on the agenda when the need for feedback and updates arises. Also, give them space in the newsletter to share updates and recruit. Help with the purchase of equipment when needed.</p> <p>5. Share useful information and speeding reports with KCSW to help them acquire more areas to hold KCSW sessions, especially in areas that were mentioned in response to the questionnaire.</p> <p>6. More signs to give clearer indication of speed limits: Continue to look at possibility of another SID if it proves feasible. Continue to ensure signs are visible with no overgrowth obstruction. Reporting as necessary</p>	<p>4. In 2021 with help of KPC a new a KCSW team was established, and a good relationship was built. KCSW regularly appear in the newsletter given useful updates. The equipment was purchased between Denby PC and Kilburn. It is shared and is stored at Kilburn Hall.</p> <p>5. This has been started there are now 13 new areas that have been authorised, all but one (Horsley rd) the other areas of concern have been covered.</p> <p>6. This has been started; there are signs on Ryknield Rd and Hill / Bottle Brook that have been positioned correctly. There is now a SID that was purchased by KPC and DPC Grant.</p>	<p>4. KPC KCSW</p> <p>5. KPC KCSW</p> <p>6. KPC DCC DPC funding</p>	<p>4. Ongoing</p> <p>5. Ongoing</p> <p>6. Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Speeding and traffic</u></p> <p>Areas mentioned most: Ryknield Rd, Woodhouse Rd, Horsley Rd, Chaple st Highfield, Church st.</p> <p><i>NB: The above issue continues heavily throughout responses in the questionnaire: see supporting condensed review document. Q22</i></p>	<p>7. Continue to Look at ways of helping issues on Horsley Road. <i>Inc traffic flow.</i> Continue to report issues and lobby relevant authorities for help.</p>	<p>7. To date KPC and KCSW have tried to get a position for a SID and KCSW but due to the roads viewpoint this was not possible. KPC have put in 2 objections to more house developments on that road, to stop further issues and potential accidents.</p>	<p>7. KPC DCC KCSW Cllrs PCSO'S /DPC</p>	<p>7. 2023 – ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p>Parking / Traffic flow Places mentioned. Chapple St, Dale Park Elm tree, Highfield Road, Church St and Horsley Rd and various junctions.</p> <p><i>NB: The above issue continues heavily throughout responses in the questionnaire: see supporting condensed review document. Q21/ Q22/Q7</i></p>	<p>1. Continue to lobby and look into ways of improving. Parking: More parking spaces off road. Traffic flow: Pull in waiting spaces and one way system.</p> <p>(Parking illegally is classed as an ASB)</p> <p>2. Continue to work on ways of dealing with illegal parking: seek help from Derbyshire police, PCSO'S, and support from our Cllr's. Reinvestigate the parking fining system. Bring issues up with our PCSO'S.</p>	<p>1. These issues were prevalent when the CLP 2011 was initiated and has continued to be raised many times. In April 2022 due to complaints and reported it was reviewed again and is ongoing. Suggestion to look into were:</p> <ul style="list-style-type: none"> - Reinstate the waiting zone for business on Highfield Rd. - On street parking weight restrictions on Chapel Street and turning into Dale Park Ave. - Turning part of Church Street recreation ground into parking for school. <p>2. KPC were informed that as of January the 1st 2022 AVBC can give out tickets for incorrect parking.</p>	<p>1. KCP DCC Cllrs</p> <p>2. KCP and can be taken into the ASB working party. DCC PCSO'S</p>	<p>1. 2022 -2025</p> <p>2. 2022- 2025</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<u>Parking / Traffic flow</u> Chaple st, Dale Park Elm tree, Highfield Road, church st and Horsley Rd and various junctions.	3. Encourage residents to report and give information to help support this via Articles the Kilburn newsletter, Facebook, notice boards and website.	3. This has been done and will continue.	3. KPC Will be done by a member of the communications committee and Clerk.	3. 2022 – ongoing	
<u>Street and jitty's Lighting feeling unsafe.</u>	1. look into ways that lighting can be improved. 2. Continue to report any issues that arise with faulty lighting and encourage residents to report. Give information to help support this via Articles the Kilburn newsletter, Facebook, notice boards and website.	1. After the CLP 2011 lighting was actioned improvements were made on the effectiveness and quality of street lighting. work was carried out on time settings and hue was upgraded. Even though this was done there has been a lot of comments throughout the response to the questionnaire regarding improvement of street lighting. It was felt that this needed to stay on plan. 2. KPC will continue to report any faults or issues that are raised.	1. KPC DCC 2. KPC- member of the communications committee and Clerk. DCC	1. 2022 -2027 2. Ongoing	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>UNDER ASB FOR BELOW ISSUES</u></p> <p><u>Groups of youngsters hanging around causing problems/ being a nuisance</u></p> <p><i>Places mentioned:</i> Metro Chip shop Dog groomers Parks Alleyways</p> <p>AND</p> <p><u>Drug use</u></p> <p><i>Places mentioned:</i> Metro Parks Alleyways</p> <p><u>ASB GENERAL AND FOR ISSUES BELOW</u></p>	<p>1. Continue to work on ways of dealing with ASB: seeking help from Derbyshire police -SNT'S. Report issues to our PCSO'S and asking them to attend meetings. Also get support from our local Cllr's.</p> <p>2. Support and report any issues that arise and encourage residentsv1 to report and give information to help support this via Articles the Kilburn newsletter, Facebook, notice boards and website.</p>	<p>1. When this questionnaire was being put together there was quite a lot of antisocial behaviour regarding young people's behaviour. It was reported SNT'S and the PCSO'S did attend meetings. They explained that they have a lot of areas to cover as they are a small team, however they did do their best to make their presence known but also encouraged KPC to get people to report incidents this, still continues. They have attended our Kilburn community day they were willing to give advice and did a cuppa with a copper in Kilburn Hall (2022).</p> <p>2. This continues regularly articles have been put in the newsletter and on Facebook especially when an anti-social behaviour event as happen. There is a directory of useful numbers regarding anti-social behaviour going on to the KPC website and into the newsletter.</p>	<p>1. KPC – ASB WP SNT/PCSO'S CLLRS</p> <p>2. KPC – ASB WP SNT/PCSO'S CLLRS</p>	<p>1. Ongoing</p> <p>2. Ongoing</p>	

Key issue	Action	Supporting notes	Lead	Time frame	Outcome – and date
<p><u>Groups of youngsters hanging around causing problems/ being a nuisance</u> <i>Places mentioned:</i> Metro Chip shop Dog groomers Parks Alleyways</p> <p>AND</p> <p><u>Drug use</u> <i>Places mentioned:</i> Metro Parks Alleyways</p>	<p>3. Continue to have Kilburn parish council anti-social behaviour working party that can work on issues and ways of helping, obtaining grants, run talks, and doing articles for the newsletter and Facebook page etc.</p> <p>4. Encourage residents to join Kilburn neighbourhood watch.</p>	<p>3. The KPC will continue to look into ways of supporting parishioners with problems. This can be done through the ASB working party. This party was put together 2021 to find ways of working on all antisocial behaviour. A working party can work on things outside a council meetings, and report back. This group still remains and can head up some of the problems as they arise.</p> <p>4. This has been done see notes in <i>Kilburn as a community</i></p>	<p>3. KPC – ASB WP SNT/PCSO'S</p>	<p>3. Ongoing</p>	

General comments and suggestions

Key issue	Action	Supporting notes	Lead	Time frame	Outcome - and date
<u>Bus shelters</u>	1. Look into where there needs to be additional bus shelter/s. KPC is to keep this in the budget for future use	1. No particular area was mentioned but the request for shelters did come up in the questionnaire responses. There is a budget that has been put away towards a bus shelter if one is needed in a particular area.	1. KPC DCC	1. 2022 - 2027	
<u>Benches</u>	1. Continue to maintain and repair benches around the parish.	1. This was started in 2021 and continues most of the benches that needed repair have been done or replaced.	1. KPC	1. 2022 - 2027	
<u>Christmas tree lights</u>	1. Continue to budget to purchase and put-up Christmas lights and decorations near the War Memorial.	1. In 2022 the Christmas tree was repositioned by the War Memorial. New Christmas lights and decorations were purchased. Making a much more festive welcome to the village.	1. KPC	1. 2022- ongoing	
<u>Further comments and suggestions</u>	<i>a lot of comments and suggestions were echoed throughout the key issues in this action plan for a condensed review see the; review document of meeting held on the 30th of January 2023.</i>				

*Document by PC Tracey Bailey